



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

## **MAHARAJA SURAJMAL TEACHERS TRAINING COLLEGE**

**PAKKA BAGH , BHARATPUR, RAJASTHAN  
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mstt.co.in**

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**July 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The Maharaja Surajmal Teachers College, Pakka Bagh, Bharatpur (Raj.) is the oldest teacher education college in Bharatpur District established in 1985 on the name of the founder of Bharatpur Maharaja Surajmal ji by Maharaja Surajmal Educational Society, Bharatpur (Raj.). The founder member of the Institution Late Shri Mahendra Singh leads significant role in the establishment of the College in the field of Teacher Education in Bharatpur district. The President of the Institution Smt. Shiv Devi Ji is also committed for Quality standard in enrichment in Maharaja Surajmal Teachers Training College.

The college is situated at Pskka Bagh, Achhnera Road, Bharatpur. During its journey since 1985, , the college crossed various milestone of achieves in the field of teacher education just because of its qualitative functioning, such - the College is Permanent affiliated to Maharaja Surajmal Brij University, has Permanent NOC from the State Government of Rajasthan, approved by NCTE and recognized under Section 2(f) & 12(B) of the UGC Act 1956. The college is also accredited B+ grade by National Assessment and Accreditation Council (NAAC).in first cycle.

The college is a co-education college and runs B.Ed. with intake capacity of 150 students and D.El.Ed. with intake of 50 students. The medium of Instruction is Hindi & English. Total 22 teachers are available in B.Ed. all the teachers are full time and approved by affiliating University.

The college is also a research center in education subject of Magaraja Surajmal Brij University, The college is also a study center for B.Ed. program of Vardhman Mahaveer Open University, Kota. The college has well infrastructure and instructional facilities including Smart class to make teaching learning more effective.

### **Vision**

**To emerge globally recognized leading Educational Institute by setting the standard of Innovation and Excellence in Teaching, Training and Research.**

### **Mission**

#### **Mission**

- To offer students an access to quality education in teacher education and other career building areas of national and international relevance.
- To motivate students to acquire highest level of intellectual, analytical, interpretative and exceptional competencies with an attitude of lifelong learning and serving the society.
- To embrace a culture of service and engagement with our communities and professions.
- To create world class facilities and ambience for advance level of teaching and practical training.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

## **Institutional Strength**

- The college is continuous running since 1985
- The College is first Teacher Education Institution in district.
- The College is recognized as 2 (f) and 12 (B) under UGC Act 1956
- The College has permanent affiliation from Maharaja Surajmal Brij University, Bharatapur (Raj.)
- The College has permanent NOC from State Government of Rajasthan.
- All the sanctioned seats as per the norms of statutory body are filled.
- All the teaching staff is permanent , selected by the selection committees constituted by University. All the selected appointment of teachers are approved by university.
- 50% teaching staff having Ph.D. degree. and three other faculty are in stage of final submission of thesis for Ph.D..
- The college has organized one online seminar with academic and finance assistance of NAAC.
- The college organized one Seminar on Seminar on New Education Policy and One Seminar with collaboration of Uchcha Shiksha Santhan, Dakshin Bharat Hindi Prachar, Sabha, Madras ( An Institution of National Importance).
- The College has organized a Faculty Development Program with collaboration of Teaching Learning Center, Sh. Lal Bahadur Shastri National Sanskrit University , Central University, Delhi.
- The Educational Society of College with Arts and Science stream opened a Degree college to make the cluster of Multidisciplinary as per NEP 2020.
- Faculty of college involve in Academic and Administrative work of University as members of committees of University.
- The Principal of College acted as Ex- Dean, Convener of BOS, Member of Academic Council, Chair Inspection Committee etc. of University and external member of other Universities.
- The Infrastructure and Instructional facilities are well maintained and as per norms.
- The college is Participating Institution of Unnat Bharat Abhiyan, A flagship program of Government of India.
- The College is a study center for B.Ed. program under Vaedhman Mahabeer Open University, Kota
- Qualified, experinced and determinated is the most strength of College.

## **Institutional Weakness**

- The college did not take any grant from State or UGC even after recognition of 2(f) and 12 (B).
- The salary status of employees is low due to lack of fund.
- The does not have extra funding resources to implement more qualitative initiatives.
- The Placement percentage is low.

The college has only B.Ed. and D.El.Ed. program.

## **Institutional Opportunity**

- college has opportunity to take Integrated Teacher Education Program (ITEP).
- The college has opportunity to open M.Ed. program
- The college has opportunity to organize funded seminar with financial assistant from ICSSR.
- The college has opportunity to take Research project from government organization and other agencies.
- The college has opportunities to sign MOU with government college and other agencies for Research

and linkage activities.

- The college has opportunity to open skill development courses under Pradhan Mantri Kaushal Vikas Yojna, a scheme of Central Government.
- The college has opportunity to get academic and financial support from alumni.

### **Institutional Challenge**

- In transform in multidisciplinary with one name and one administration.
- In increment in salary of staff.
- In introducing innovative practices due to lack of fund.
- In taking funded research projects. G internship
- In direct monitoring of student performance during internship.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The MSTT college adheres the curriculum designed by the MS Brij University, Bharatpur . The college played a significant role in curriculum designing of affiliating university, because the Principal of college Prof. Anil Kumar Srivastava was the Dean faculty of Education, Member of Academic Council (Government of Rajasthan nominee) and the convenor of BOS during designing the curriculum for B.Ed. two year program of university, so other faculty members, Students and Alumni given their suggestion in this context in the meetings organized by the Principal for new curriculum of University.

A separate curriculum planning Committee is constituted, The committee takes all the responsibilities of curriculum planning, reviewing and modification or remedial efforts, in line of PLOs and CLOs and according to learning needs of students.

By following the academic calendar every teachers prepares course wise academic plan in their respective subject allotted in time table to him or her and submits it to the curriculum planning committee for the approval of Principal. Same as other committees including Internal assessment committee prepares their plan and submits to Principal for approval.

College offers 15 pedagogy courses from Language, Social Science and commerce group as teaching subject in B.Ed. program that reflects a multidisciplinary approach. Besides the course as per curriculum college introduced 1 value added course in 2020-21, 1 in 2021-22 and 5 value added courses in 2022-23 to develop extra professional and life skills in students.

Through well curriculum planning and implementation in line of PLOs and CLOs the college provides opportunity to its students to acquire and demonstrate knowledge, skills, professional ethics, values and attitude etc. Regular mentoring session , micro teaching ,teaching practice, school internship, community engagement task, use of ICT techniques and mandatory participation in various curricula and co-curricular activities. Students made aware about the diversity in school system and other curriculum acumen through Student Induction programs.

Feedback of stakeholders is collected through structured form that is analyzed by curriculum planning

committee, the report discussed in staff meetings and action takes for best learning outcomes of students through best curriculum delivery in College.

### **Teaching-learning and Evaluation**

The admission does through Pre Teacher Entrance Test conduct by State Government of Rajasthan, on merit basis. The entire process is transparent and systemic. Besides it The Admission committee of college conducts an entry level test to identify the different learning needs of students and their perception to undergo teacher education program. The average Pass percentage during last five year is 99.294 .The admission in reserve category also allotted by the State Government as per the reservation policy. Students from diverse background such as Religion, Cast, Gender, Linguistic, Socio and Economic and Cultural etc. treated equally and gets opportunities equally. This reflects the inclusive environment and ideology of the Institution.

The teaching learning process in the institution is student centric. A smart combination of ancient and advanced teaching methods such as Lecture, Demonstration, Project, Participative learning, Brain Storming, Group discussion and Seminar, Flipped class room etc. are used by teachers in their teaching. The college has well equipped ICT facility including smart class for teaching & learning, other than teacher educators student teachers are also encouraged to use ICT in teaching practice and in internship.

The internship program organized in three phases - Pre internship (orientation for Internship), Internship (In Govt. Schools by State Govt.) Post Internship (Feedback analysis of Performance of Interns during Internship),

The progressive performance of students and their professional and personal attributes are in the line of PLOs & CLOs are continuously evaluates through Continuous Internal Evaluation process. The Internal assessment process is systemic and transparent; the marks of internal assessment are communicated to all concern students before uploading on the website of exam portal of affiliating University.

Institution has well mechanism to resolve the grievances related to internal assessment. Grievance redressed Committee.

There are 22 teachers including Principal as per norms in the college for 150 student's intake. All the teachers are qualified, experienced and approved by the affiliating University. 50 percent of teachers having Ph.D. degree and 3 other doing Ph.D.

The college has created dynamic environment for teaching learning and evaluation that makes it unique in the area of quality education.

### **Infrastructure and Learning Resources**

The college has adequate Infrastructure and instructional facilities for teaching learning process The Institution having 6290 sq.mt. land for B.Ed. and D.El.Ed. Course out of which 3200 sq.mts.is built-up area and the remaining space for lawns, Play grounds and garden etc.

The college has 9 Class rooms and 1 Smart class room, ICT enabled 1 Seminar Room (ICT enabled) Library-

Cum-Reading Room, Curriculum lab. (Recreational Center), Art and Craft Resource Center, ICT Resource Center , Psychology Lab, Physical and Health Education Resource Center, Girl's Common Room with Separate Toilet, Boys Common room for teaching and learning.

Multipurpose hall is available to organize various cultural and other programs. Well outdoor and sport facility for Indoor and outdoor games like badminton and bolly ball court, cricket practice court, ground for Kabaddi and Athletics, are available.

The whole building is Wi-Fi enabled. The maintenance of physical facility monitor by the committee. CCTV cameras are located in whole building to monitor the maintenance of physical and support facilities.

The software used in library as Integrated Library Management System is GLibrary. The link of LMS is available on website. Students and faculty given a user name and password to login as member and to take all necessary information about the library resources at any time on finger tips. The software of college library provides full catalogue module enable the library staff to capture details of all library items The module makes data entry and exchange greatly simplified. It's OPAC ( Online Public Access Catalogue ) to members provide a simple and clear interface for library patron to perform task such as searching from items , availability, reserving the items track their circulation history.

There are books, Generals, Magazines, Encyclopedia, Documents related policy and procedures such as Gazette Notifications of Statutory bodies, amendments, University handbook, syllabus, Education Policies etc. are available. Thesis, Synopsis, Research publications, reports and Dissertations are also available in library for research purpose. Book bank facility is also available in library for needy students.

### **Student Support and Progression**

The College believes in the whole development of its students. System of college always stands with the support for progression of students like , to make students competent in the professional skills and prepare them as successful professionals, a range of capacity building and skill enhancement programs such as career and personal counseling, Teaching planning, Micro Teaching and Teaching Practice, Training for effective communication skills and online teaching and assessment, Organization of work shop and Student Induction Programmes is a part of curriculum planning. Students made to enable in writing and presentation of Seminar Paper etc in Departmental Seminar, organize as per academic calendar.

Physical Support facilities like Vehicle Parking, Separate common room for boys and girls, curriculum lab as recreational center, First Aid and Medical Room, Transport facility, Book bank, Clean and RO water, Canteen, separate toilets for boys and girls are available, Ramp facility to physically challenged students.

Guideline for grievance redressal is uploaded on institutional website. The procedure of the same is communicated to all stake holders in orientation programs. Grievance redressal committees like Anti Ragging, Internal Complaint Committee, Sexual Harassment, Committees for SC,ST,OBC, Minority are, Guidance and Counseling are exist and functional student representatives are also members of each committee and takes part in decision making. Student Council is active and takes part in decision making related to student support and progression.

The college takes initiatives to provides support as cheap rented accommodation in local area to students. The Alumni association takes support from alumni in career counseling sessions. Placement cell is active and make

arrangements of Placement of Students in local school and to provide proper guidance in preparation of Competitive examination for teachers like CTET, RTET etc.

The overall pass percentage of students from last five year is 99.5 percent , 1 students awarded with Silver medal in 2020 in University Convocation by Honorable Governor of Rajasthan that reflects the qualitative and continuous improvement in teaching learning process of college.

### **Governance, Leadership and Management**

The Vision of the college is -

‘To emerge as globally recognized leading educational institution by setting the standards of innovation and excellence in Teaching, Research and Training.’

The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission. Every year in the beginning of new session a meeting is called by Principal to constitute Staff council . Various committees including teaching and non-teaching staff, students, alumni constituted and functional and takes part in decision making.

All the necessary information and decisions related to Academic, Administrative and other functional areas are well communicated to all stake holders through Notice board , Announcement in Assembly, What’s App group etc. The website of college is a clear reflection of college functioning that opened to all for transparency measure.

All the teachers are selected through a duly constituted committee of the affiliating University .All the teaching staff is approved and permanent. Various welfare measures such as ESI, Uniform, Organization of FDP and Seminar for professional development, financial support for seminar,15 C.L. to each staff members are given as per service rules. Besides it Medical leave, Maternity leave, Duty leave etc . are in the service rules for teaching and non-teaching staff. Academic leave to attend Seminar, Conference or academic lecture Study leave for research purpose are also given to staff.

Uniform to non-teaching staff, Daily tea and one time refreshment, and yearly staff get to gather organizes.

The performance of staff is evaluated through performance appraisal report by Principal.

The college adopts a well mechanism of Academic and Administrative audit for quality improvement AAA does by an internal audit committee constituted by Principal. Financial audit does by C.A.. Optimal utilization and mobilization of fund in appropriate areas are regularly monitors by Principal of college.

IQAC of college is very active towards incremental improvement in quality measures such, IQAC organized Seminars anf FDP as colloboratives initiatives. Besides it various departmental seminar and lectures are organized by IQAC for skill and knowledge enhancement of teachers as well as students.

### **Institutional Values and Best Practices**

The building of college is surrounded with lush green area that maintains the temperature .The economic use

of energy is monitored by the student council. All the staff members and students are strictly instructed to switch off the buttons of electric appliances when these are not using.

The waste is collected in separate labeled dustbins allocated to points of campus according to the nature of waste as Dry waste, Wet waste, Biodegradable and Non-biodegradable waste. . A Vermi compost plant is installed in session 2022-23 to recycle the biodegradable waste in herbal compost to nurture the greenery..

The college has lush green covered area as a measure of green and healthy environment. Every year a plantation drive as a mandatory activity organized on 5th of June, The world Environment Day.in college and in community. College has planted more than 200 trees in local community.

The use of polythene is strictly prohibited in the college. The posters regarding it are pasted on walls, stakeholders are oriented to no use of plastic. The students made solders in college adventure of plastic free environment. Organized Nukkad Natak and rallies to make community plastic free.

The college puts forth strong efforts leveraging local environment has adopted 05 local villages under Unnat Bharat Abhiyan as participating institution.

Two faculty members attended Master Trainer Training Programme on Community Based Participative Research organized by UGC.

One faculty member attended the FDP at Banasthali Vidya Peeth, Jaipur, with collaboration of Mahatama Gannndhi National Council of Rural Education from 3-8 August 202

Awareness programme and engagement with community practice adopts and programmes organized in villages. The team UBA of institution with students attends the meetings of Gram Sabha to know the challenges and government schemes for villages

College introduced a Velue added course on community engagement to make students skilled to engage with community.

The Collegehas adopted many best practices such as- Value added courses for curriculum flexibility and enrichment. Organization of student induction and faculty orientation programs, supportive environment in research etc.

Continuous adopting of quality measures is the distinctiveness of college .

### **Research and Outreach Activities**

The college is recognized under section 2(f) and 12(B) by UGC Act 1956. No funded research project taken by college yet. But the college has constituted a research & development Committee that is planning to get research projects from governing bodies with linkage to other college or alone. The significant achievement of college is that the IQAC has organized an online seminar on 14 June 2021 with financial and academic support



of NAAC. Organized 1 National Seminar on Need and Challenges of New Educational Policy, IQAC organized 1 more webinar with Dakshin Bharat Hindi Prachar Sabha Madras, 1 FDP with TLC Sh. Lal Bahadur Shastri National Sanskrit Central University and many departmental seminars and expert lectures under faculty exchange programs.

50 percent teaching staff having Ph.D. degree. 3 more teachers are doing the Ph.D. The college is a research center of education subject of affiliating university. The Principal is Former Dean and Chair Person of Departmental Research Committee of Education in affiliating university. The students carried out action research during internship as a mandatory assignment from college.

College is very committed toward social responsibility. Various Outreach activities to sensitize and influence students' social issues, such as House hold and village survey under UBA, Participation in Gram Sabha, Nukkad Natak and Relay to no use of plastic on Gandhi Jayanti, Yoga drive and Legal literacy program by woman, blood donation etc. organized. The college is an active member of Unnat Bharat Abhiyan, a flagship program of Govt. of India with kind approval of Ministry of education, adopted 5 nearby villages under UBA for community engagement.

Students of college received awards in Speech and poster making competitions organized by Local administration on occasion of Bharatpur Sthapana Diwas and award for 1st position in Skit from University in Youth Festival.

College has linkage with local school for teaching practice and school internship. Expert lectures by the teacher of other college organized. Faculty of college visited to other college under faculty exchange. The Principal participated in various FDP and Seminars of Central and State Universities and Institutions as Key speaker and resource person.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAHARAJA SURAJMAL TEACHERS TRAINING COLLEGE
Address	Pakka Bagh , Bharatpur, Rajasthan
City	Bharatpur
State	Rajasthan
Pin	321001
Website	<a href="http://mstt.co.in">mstt.co.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Anil Kumar Srivastava	05644-231576	9414877640	-	msttcollege_btp21@rediffmail.com
IQAC / CIQA coordinator	Neelam Singh	05644-231573	8005930497	-	singhneelam40473@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Rajasthan	Maharaja Surajmal Brij University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	05-06-2012	<a href="#">View Document</a>
12B of UGC	05-06-2012	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	<a href="#">View Document</a>	27-05-2015	12	The validity is continue

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Pakka Bagh , Bharatpur, Rajasthan	Urban	1.56	3200

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BEd,Education Bed,Teacher Education Programme	24	UG	English,Hindi	150	150

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				0				0			
Recruited	1	0	0	1	5	3	0	8	5	8	0	13
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	6	1	0	7
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	4	3	0	8
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	1	0	0	5	8	0	14
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
		0	0	0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	18	14	14	20
	Female	6	5	6	10
	Others	0	0	0	0
ST	Male	11	8	11	11
	Female	6	7	6	6
	Others	0	0	0	0
OBC	Male	13	36	20	61
	Female	11	12	9	25
	Others	0	0	0	0
General	Male	30	34	34	23
	Female	8	26	12	8
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		103	142	112	164

### Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The MSTT College adopts the initiatives implemented in NEP 2020. The college offers 15 pedagogy subjects as teaching subject in B.Ed. course in Arts Science and Commerce stream to provide multidisciplinary approach to students. After implementation of NEP 2020 the Educational Society of College opened a new college - Maharaja Surajmal Mahila Mahavidyalya with B.Sc. (Mathematics, Physics, Chemistry, Botany, Zoology,) and B.A. ( Hindi Lit, English Language, Sanskrit, History, Economics, Sociology, Political Science, Psychology, Sociology, Drawing and Painting).. The college adopts the guideline to transform the Higher Education Institutions into multidisciplinary of UGC</p>
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	<p>and optimally using the available resources available in both colleges of same education society for best learning. Outcomes and to provide a best multidisciplinary environment to students. The college has plan to file an application to run the all institutions as multidisciplinary under a shingle umbrella if the Statutory bodies will open the same.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The MSTT College is affiliated to MS Brij University, Bharatpur (Raj.) In academic session 2023-24 The affiliating university introduced Academic Bank of Credit System. The IQAC of college taken many initiatives to support and aware the students to open a digital account on digilocker and made their unique ABC id. A team including 2 faculty members, one official, two students constituted and given responsibility to create ABC id of each on roll students of college. A workshop was also organized to made students aware about the objectives and the importance of digital account in new era of Indian as well as global education system and the steps of creation of ABC id.</p>
<p>3. Skill development:</p>	<p>The curriculum planning and implementation in MSTT College provides opportunities to student teachers to enhance their professional skills and personality development. Various skill enhancement programs for pre-service teachers such as Micro teaching, Teaching practice, Student Induction programs, Group discussion, etc. organized to develop the teaching skills. The Institutions introduced Value added courses as Anandam, Fostering Social Responsibility and Community engagement, Communication skill in English language, Creative writing in Hindi language, Basic Computer Skill and Digital Teaching Tools, Art and Craft offered to develop the additional skills in students. Vairous outreach and co-curricular organized according to curriculum planning to multiple skill development among students.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>As the New Education Policy 2020 provides a comprehensive and integrated strategy for the growth of education system as well as learners. IKS encompasses diverse and rich heritage knowledge of India that covers various domains such as science and technology, Literature, Philosophy, culture, medicine and yoga. MSTT Collee promotes the Indian Knowledge System in many ways as – 1. The study</p>

	<p>of Indian educationist who given their philosophy about education and the ancient education system and heritage are the essential part of curriculum. 2. Student learnt about the teaching and acquired teaching skill in Hindi, Sanskrit and English languages. 3. Community visit organized in adopted villages by college to provide deep sense of Indian culture to students. 4. Besides above celebration of Indian festivals, cultural performance in Indian music and Art etc. organized to provide the knowledge of IKS to students.</p>
5. Focus on Outcome based education (OBE):	<p>The curriculum of B.Ed. programmed designed by affiliating university is outcome based. The college has curriculum planning committee that has defined the learning outcomes. The curriculum planning committee defined the PLOs and CLOs. PLOs and CLOs are uploaded on Institutional website to view all stake holders for a well understanding of outcome-based teacher education programme offered by college. 5. The curriculum planning committee prepares academic plan in light of PLOs. Orientation programmes are also organized for student to provide them well understanding of PLOs. 6. The college has focuses on outcome-based education. achievement of PLOs and CLOs is continuously reviewed by Curriculum Planning Committee. IQAC also taken feedback does analysis and taken action as per the decisions made in meetings for best learning outcomes.</p>
6. Distance education/online education:	<p>The MSTT College has taken a mile stone initiative for distance education and promotes students to enroll in online courses available on MOOC portal. MSTT College is a study center for B.Ed. programme in distance mode for Inservice teachers under Vardhman Mahaveer Open University, Kota,</p>

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs	According to guideline of sweep and letter of Department District Election Officer (District Collector) , Electron Literacy Clun has been

<p>are representative in character?</p>	<p>constituted in college as follows - 1. - Prof. Anil Kumar Srivastava (Principal ) - Controller 2. - Dr. Jitendra Singh (Faculty) - Nodal Officer (ELC) 3. - Sh Shankar Lal (Faculty) - Mentor (ELC) 4. Miss Rajbala (Student) - Campus Ambassador (ELC) . The ELC of the college is functional and organizes various activities under sweep for Electoral Literacy in campus and out of campus (in community) . Yes the ELC is representative in character.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Initiatives undertaken by the ELC of college are as follows - 1. Cluster camp organized in college campus for the registration of student those are not registered as voter and other persons of community on 7/7/2023. 2. Recitation of voter song and taken Voter oath by all the students and staff members of college on 21/7/2023. 3. Organization of Poster making competition for voter awareness under SWEEP activities on 27/7/2023. 4. Filling resolution letter by students and their parents in online and offline mode on 7/10/2023. 5. Slogan competition for Voter awareness on 17/10/2023 under SWEEP activity. 6. Organization of Relley (Prabhat Feri) for Voter awareness in community on 21/10/2023</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Socially relevant initiatives undertaken by ELC for Electiol Awareness as - 1. Cluster camp organized in college campus for the registration of student those are not registered as voter and other persons of community on 7/7/2023. 2. Recitation of voter song and taken Voter oath by all the students and staff members of college on 21/7/2023. 3. Organization of Poster making competition for voter awareness under SWEEP activities on 27/7/2023. 4. Filling resolution letter by students and their parents in online and offline mode on 7/10/2023. 5. Slogan competition for Voter awareness on 17/10/2023 under SWEEP activity. 6. Organization of Relley (Prabhat Feri) for Voter awareness in community on 21/10/2023</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Registration forms are filled by the students of the college above 18 years who are not enrolled as voter. College has taken initiatives that no single student above 18 years has to enrolled as voter.</p>

## Extended Profile

### 1 Students

#### 1.1

Number of students on roll year-wise during the last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
291	297	296	296	287
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of seats sanctioned year wise during the last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
150	150	150	150	150
File Description		Document		
Letter from the authority (NCTE / University / R		<a href="#">View Document</a>		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.3

Number of seats earmarked for reserved category as per GOI/ State Govt. rule year wise during the last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
96	96	96	96	81
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		
Central / State Govt. reservation policy for adm		<a href="#">View Document</a>		

#### 1.4

Number of outgoing/ final year students who appeared for final examination year wise during the last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
139	147	146	146	137
File Description		Document		
List of final year students with seal and signat		<a href="#">View Document</a>		
Institutional data in prescribed format		<a href="#">View Document</a>		

**1.5****Number of graduating students year-wise during last five years..**

2022-23	2021-22	2020-21	2019-20	2018-19
138	147	145	146	135
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		
Consolidated result sheet of graduating students		<a href="#">View Document</a>		

**1.6****Number of students enrolled(admitted) year-wise during the last five years..**

2022-23	2021-22	2020-21	2019-20	2018-19
150	149	150	150	150
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		
Enrollment details submitted to the state / univ		<a href="#">View Document</a>		

**2 Teachers****2.1****Number of full time teachers year wise during the last five years..**

2022-23	2021-22	2020-21	2019-20	2018-19
22	22	22	22	22

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Copy of the appointment orders issued to the tea	<a href="#">View Document</a>

## 2.2

### Number of Sanctioned posts year wise during the last five years..

2022-23	2021-22	2020-21	2019-20	2018-19
22	22	22	22	22

File Description	Document
University letter with respect to sanction of p	<a href="#">View Document</a>

## 3 Institution

### 3.1

### Total expenditure excluding salary year wise during the last five years (INR in lakhs)..

2022-23	2021-22	2020-21	2019-20	2018-19
19.63	8.18	8.84	11.64	14.20

File Description	Document
Audited Income Expenditure statement year wise d	<a href="#">View Document</a>

### 3.2

### Number of Computers in the institution for academic purposes..

#### Response: 31

File Description	Document
Invoice bills of purchase of computers	<a href="#">View Document</a>
Copy of recent stock registers	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curriculum Planning

##### 1.1.1

**Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation.**

**Response:**

Response

The MSTT college adheres the curriculum designed by the MS Brij University, Bharatpur . The college played a significant role in curriculum designing of affiliating university, because the Principal of college Prof. Anil Kumar Srivastava was the Dean faculty of Education, Member of Academic Council (Government of Rajasthan nominee) and the convenor of BOS during designing the curriculum for B.Ed. two year program of university, so other faculty members, Students and Alumni given their suggestion in this context in the meetings organized by the Principal for new curriculum of University.

The college has a regular in-house practice of planning and/or reviewing, revising curriculum and adapting it to local context. For it

A separate curriculum planning Committee is constituted every year that works in association of IQAC. The committee takes all the responsibilities of curriculum planning, reviewing and modification or remedial efforts, if required in curriculum delivery in line of PLOs and CLOs and according to learning needs of students.

Efforts made by curriculum planning committee for well plan curriculum delivery and achievement in last completed academic year are as follows –

- Regular meetings for curriculum implementation were organized by the committee. Issues were discussed in the scenario; important Action were taken and all the minutes of meetings and action taken report are uploaded on website to view all stake holders as transparency measure.
- Yearly academic calendar prepared and uploaded on Institution's website.
- Timely follow up of Curriculum completion monitor by IQAC in supervision of Principal. The new session for B.Ed. second year commences 12 September after examination of B.Ed. first year and on 07 November for B.Ed. first year after admission process through PTET.
- Academic calendar has been prepared by curriculum planning committee before starting the session for both years separately.
- Timely academic audit has done to assess curriculum delivery and documentation. Weekly plans are also prepared by teachers. C.W., H.W. assignments and activities are displayed on bulletin board. Practical work for B.Ed. course according to curriculum framework such as Micro Teaching, Teaching Practice, Criticism Teaching presentation, Block Teaching, Project and

assignments were organized as per academic plan.

- IQAC of the Institution made arrangements for group discussion, peer discussion, departmental seminar, debate on the important and concern topics of Education. Expert Lectures are organized for the purpose of qualitative enhancement in Institutional Teacher Education.
- The decisions have communicated to all concerns through staff meetings. Problems faced by students during online classes were discussed in staff meetings. Decisions and remedial arrangements were circulated to all concerns.
- For review of curriculum implementation feedback of Students was collected by IQAC.
- Mid-course correction and remedial classes were organized after internship of students in month of May and June.
- The college believes in all round development of prospective teachers studying in college, so 5 value added courses were introduced in 22- 2023 and 23-24 to enhance the other skills of students.

Many students Induction programs and skill development programs organized by the collage to make students capable in adapting curriculum in local context

File Description	Document
Plans for mid- course correction wherever needed for the last completed academic year	<a href="#">View Document</a>
Plan developed for the last completed academic year	<a href="#">View Document</a>
Details of a. the procedure adopted including periodicity, kinds of activities, b. Communication of decisions to all concerned c. Kinds of issues discussed	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 1.1.2

**At the institution level, the curriculum planning and adoption are a collaborative effort;**

**Indicate the persons involved in the curriculum planning process during the last completed academic year**

1. Faculty of the institution
2. Head/Principal of the institution
3. Schools including Practice teaching schools
4. Employers



**5. Experts****6. Students****7. Alumni**

**Response:** D. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Meeting notice and minutes of the meeting for in-house curriculum planning	<a href="#">View Document</a>
List of persons who participated in the process of in-house curriculum planning	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
A copy of the Programme of Action for in-house curriculum planned and adopted during the last completed academic year	<a href="#">View Document</a>

**1.1.3**

**While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes(CLOs) for all Programmes offered by the institution, which are stated and communicated to teachers and students through**

- 1. Website of the Institution**
- 2. Prospectus**
- 3. Student induction programme**
- 4. Orientation programme for teachers**

**Response:** B. Any 3 of the above

File Description	Document
Report and photographs with caption and date of teacher orientation programmes	<a href="#">View Document</a>
Report and photographs with caption and date of student induction programmes	<a href="#">View Document</a>
Prospectus for the last completed academic year	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
URL to the page on website where the PLOs and CLOs are listed	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available**

**Response:** 69.57

**1.2.1.1 Number of optional/ elective courses including pedagogy courses offered programme - wise during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
16	16	16	16	16

**1.2.1.2 Number of optional / elective courses including pedagogy courses programme wise as per the syllabus during the last five years..**

2022-23	2021-22	2020-21	2019-20	2018-19
23	23	23	23	23

<b>File Description</b>	<b>Document</b>
Data as per Data Template	<a href="#">View Document</a>
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<a href="#">View Document</a>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<a href="#">View Document</a>

**1.2.2****Average Number of Value-added courses offered during the last five years****Response:** 1.4**1.2.2.1 Number of Value – added courses offered during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	1	1	0	0

<b>File Description</b>	<b>Document</b>
Data as per Data Template	<a href="#">View Document</a>
Brochure and course content along with CLOs of value-added courses	<a href="#">View Document</a>

**1.2.3****Percentage of Students enrolled in the Value-added courses mentioned at 1.2.2 during the last five years****Response:** 30.67**1.2.3.1 Number of students enrolled in the Value – added courses mentioned at 1.2.2 during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
150	150	150	0	0

File Description	Document
List of the students enrolled in the value-added course as defined in 1.2.2	<a href="#">View Document</a>
Course completion certificates	<a href="#">View Document</a>

**1.2.4**

**Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through**

- 1.Provision in the Time Table**
- 2.Facilities in the Library**
- 3.Computer lab facilities**
- 4.Academic Advice/Guidance**

**Response:** D. Any 1 of the above

File Description	Document
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses	<a href="#">View Document</a>
Document showing teachers' mentoring and assistance to students to avail of self-study courses	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

**1.2.5**

**Percentage of students who have completed self-study courses ( online /offline, beyond the curriculum) during the last five years**

**Response:** 0.55

**1.2.5.1 Number of students who have completed self-study course(s) (online /offline, beyond the curriculum) during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	2	00	00	00

File Description	Document
List of students enrolled and completed in self study course(s)	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Certificates/ evidences for completing the self-study course(s)	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

**Curriculum of the Institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas**

**Response:**

**Response**

In MSTT college, Curriculum Planning and implementation provides opportunities for its students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas: such as

-

- **A fundamental or coherent understanding of the field of education -**

Students made knowledgeable in a fundamental or coherent understanding of the field of education through theory classes of each paper offered by college in its B.Ed. program. In mentoring sessions, they get opportunities for deep understanding of the field of teacher education. Every year in the beginning of new session for new admitted students an orientation program organizes. In this program students oriented about the Program Learning Outcomes, Code of conduct and strategic plan of college etc. Course Learning Outcomes are also defined and describe by course teachers.

- **Procedure knowledge that creates teachers for different levels of school that are specific –** Every year Micro teaching practice is organized to make student competent in specific teaching skills in their specific teaching subject which they have. Workshop and student Induction program e organized to make student teachers of college competent in teaching in different levels of school not only during internship but also in their professional life after completing the course.
- **Capacity to explore from what one has learnt. -** In mentor mentee sessions various methods used by mentors for experimental learning and participative learning. Such as classroom seminar, discussion, debate stimulus teaching and presentation through smart class and PPT etc. activities provide opportunities to student teachers explore their acquired competencies. Student teachers get opportunity to explore their teaching competencies and professional attitude during internship. The internship program is organized in three phase (i) pre-internship (ii) internship and (iii) post-

internship. In pre-internship students oriented about all the activities of schools. Teachers takes part as facilitator or guide during internship because it is organized by government but college collects the feedback of intern performance from concern school in structures Performa and reports. Internship appraisal provided to students in post internship phase as per their performances.

- Skill/Competencies such as:
- **Emotional Intelligence** – Students get opportunity to learn emotional intelligence when they study about the concept in paper -1, Childhood and growing up and in paper EPC- 4, understanding the self. Guidance and counseling session, behave in group and other activity organized to make them competent in balance behavior.
- **Critical Thinking** – Assignments give to students specially based on explore and problem-solving method to enhance their critical thinking.
- In assembly there is a procedure that- there are 6 houses (student group) a day of a week is allotted to each house to conduct assembly. In the morning assemble students presents thoughts, motivation stories. Highlights of the day G.K. questions etc. Beside it various cultural and literary events organize to negotiation and Communication skills in students and during these programs they learn to collaborate with others.

File Description	Document
List of activities conducted in support of the above	<a href="#">View Document</a>
Documentary evidence in support of the claim	<a href="#">View Document</a>

### 1.3.2

**Institution familiarizes students with the diversities in school system in India as well as in an international and comparative perspective.**

**Response:**

**Response**

**MSTT College adopts well mechanism to familiarizes its students with the diversities in school system in India as well as in an international and comparative perspective to make them professionally competitive for Indian as well Global education, College organized a systemic Student Induction Program in pre intern ship phase every year to make them familiar with diversity in school system. Efforts made by college in respect of statement are as follows**

- There is a core course in B.Ed. part -1 namely, Contemporary India and education in this paper 3 mentors are allotted. They teach students about the diversity in school system as part of course content. During content delivery mentor plan and use various method like, lecture, demonstration, group discussion and class room seminar etc. to make student knowledgeable in particular content .
- Sudent Induction Program organized as pre Internship phase on 10 and 11 February 2023 on the theme ‘ Diversity in School System in **in India as well as in an international and comparative perspective**
- **The programme is knowledge based and the Learning outcomes of programe-**
- To made student aware about the development of school system.
- To made students aware about the functioning of various boards of school education.
- To made students aware functional difference among International Board, CBSE, and Rajasthan Board of Secondary Education
- To made them aware about the different assessment system as Binary, Grading, CCE. And Annual.
- To made students aware about the Norms and Standard of different boards.
- To made students aware about the state – wise variation in functioning and standards of different boards.
- To made student aware about the diversity in school system in term of International and comparative perspective.

The programme was scheduled on 10 and 11 February from 10 to 05 P.M. the content of programme is divided in below mentione

**The course content of programme -**

- Development of school system
- Functioning of various Boards of School Education
- Functional differences among them
- Assessment systems
- Norms and standard
- State-wise variations
- International and comparative perspective

The programme was organized in 6 Technical sessions and one Valedictory session. In each session resource person explained the course content according to pre schedule programme . Question answer sessions organized to clear the doubts of students. The brief report of programme is uploaded.

File Description	Document
Documentary evidence in support of the claim	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Action plan indicating the way students are familiarized with the diversities in Indian school systems	<a href="#">View Document</a>

### 1.3.3

**Students derive professionally relevant understandings and consolidate these into professional acumen from the wide range of curricular experiences provided during Teacher Education Programme**

**Response:**

Response

The whole system of MSTT College makes strong efforts to enable students to develop understanding of the interconnectedness of various learning engagement and make them competent in use of above knowledge in their professional field,

for its various activities were organized during the session such as:



When the students takes admission in college there is a mechanism of an entry level test and talent hunt programme to identify various learning needs of students, their weakness, their strength, their skills etc. so a proper strategies could be selected by mentor according to learning needs of students and proper platform could be provided to each student for its professional as well as personal development.

College offers two-year B.Ed. program to make professional teachers for different levels of schools, The course content is theory and practicum based. Various curricular activities organized in adherence of academic calendar – Theory classes, Micro Teaching practice in groups, various Student Induction Programs and Departmental Seminars organize every.

In last completed year

- Orientation programmer for new admitted students was organized on 07 & 08 November 2022.
- Micro teaching practice to develop teaching skills in their pedagogy subject organized from 04/11/2022 to 19/11/2022 and 05/01/2023 to 21/01/2023.
- Student Induction programmes organized from 30/01/2023 to 02/02/2023.
- Practice of Teaching in local schools organized from 01/12/2022 to 24/12/2022 & 03/02/2023 to 28/02/2023.
- Besides of the above lectures, demonstration, class seminar PPT presentation etc. organized during theory classes. students also got opportunities for participation in various extension activities organized by committees of institution. Internship is organized by State Government but pre internship orientation provided to students to make students ready for the professional field.
- Students takes part in decision making of college as member of different bodies.
- During the training of B.Ed. each student of college takes part in Assemble. Different co-curricular activities, Examination, decision making, community engagement etc.

Above examples reflects the college efforts to enable students to develop understanding of the interconnectedness of various learning engagement and make them competent in use of above knowledge in their professional field,

File Description	Document
Documentary evidence in support of the claim	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

**Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders.**

**Structured feedback is obtained from**

1. Students
2. Teachers
3. Employers
4. Alumni
5. Practice teaching schools/TEI

**Response:** C. Any 3 of the above

File Description	Document
Sample filled-in feedback forms of the stake holders	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**1.4.2**

**Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following**

**Response:** B. Feedback collected, analysed and action has been taken

File Description	Document
Stakeholder feedback analysis report with seal and signature of the Principal	<a href="#">View Document</a>
Action taken report of the institution with seal and signature of the Principal	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

**Average Enrollment percentage of students during the last five years..**

**Response:** 99.87

File Description	Document
Document relating to Sanction of intake from University	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Approved admission list year-wise/ program-wise	<a href="#">View Document</a>
Approval letter of NCTE for intake for all programs	<a href="#">View Document</a>

#### 2.1.2

**Percentage of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the last five years..**

**Response:** 77.61

**2.1.2.1 Number of students enrolled from the reserved categories during last five years..**

2022-23	2021-22	2020-21	2019-20	2018-19
71	68	74	73	73

File Description	Document
Final admission list published by the HEI	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<a href="#">View Document</a>
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	<a href="#">View Document</a>

### 2.1.3

#### Percentage of students enrolled from EWS and Divyangjan categories during last five years

**Response:** 6.81

##### 2.1.3.1 Number of students enrolled from EWS and Divyangjan categories during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	14	13	6	1

File Description	Document
List of students enrolled from EWS and Divyangjan	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Certificate of EWS and Divyangjan	<a href="#">View Document</a>

## 2.2 Honoring Student Diversity

### 2.2.1

**Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students..**

**Response:**

Response

Admission of students in Teacher Education Programme does through Pre Teacher-Eligibility Test (PTET) conducts by State Government of Rajasthan. Admission of students also allotted by governing admission agency as per the admission policy, merit of student and their choice filling for institution. The college has significant parameters of quality education. it is the first and oldest college of Bharatpur district established in 1985, so most of the students prefers admission in MSTT but the intake capacity is limited. Besides its admission committee of college also conducts an entry level test for the new student on the day of their reporting in college to identify different learning needs of students and their level readiness to undergo professional teacher education programme. The performance of students in this test is analyzed and discussed in staff meetings so teachers could be plan and provide academic support techniques according to their performance entry level test. An orientation programm for new admitted students is also organized every year. the aim of this programme is talant hunt and to identify the special skills, talent, passion etc. of student teachers so a best platform for professional development could be provided.

File Description	Document
The documents showing the performance of students at the entry level	<a href="#">View Document</a>
Documentary evidence in support of the claim	<a href="#">View Document</a>

### 2.2.2

**Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through**

1. **Mentoring / Academic Counselling**
2. **Peer Feedback / Tutoring**
3. **Remedial Learning Engagement**
4. **Learning Enhancement / Enrichment inputs**
5. **Collaborative tasks**
6. **Assistive Devices and Adaptive Structures (for the differently abled)**
7. **Multilingual interactions and inputs**

**Response:** A. Any 5 or more of the above

<b>File Description</b>	<b>Document</b>
Reports with seal and signature of Principal	<a href="#">View Document</a>
Relevant documents highlighting the activities to address the student diversities	<a href="#">View Document</a>
Photographs with caption and date, if any	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

**2.2.3**

**There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students**

**Response:** As an institutionalized activity in accordance with learner needs

<b>File Description</b>	<b>Document</b>
Reports with seal and signature of the Principal	<a href="#">View Document</a>
Relevant documents highlighting the activities to address the differential student needs	<a href="#">View Document</a>
Photographs with caption and date	<a href="#">View Document</a>

**2.2.4**

**Student-Mentor ratio for the last completed academic year**

**Response:** 291

**2.2.4.1 Number of mentors in the Institution**

**Response:** 1

<b>File Description</b>	<b>Document</b>
Relevant documents of mentor-mentee activities with seal and signature of the Principal	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

**2.3 Teaching- Learning Process****2.3.1**

**Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group**

**discussion, online mode, etc. for enhancing student learning****Response:**

Response –

Multiple mode approaches to teaching-learning is adopted by teachers in MSTT in different courses available in B. Ed. programme in college. as democratic and student centric methods for real experiences. some teaching learning methods use as -

- Teaching practice, micro teaching practice, stimulus teaching, and preparation of teaching aids in curriculum lab are used to provide experimental learning to students.
- In classroom discussion, seminar article presentation, debate, curricula and co-curricular activities are organized, so student could get the opportunity for participative learning.
- Varius assignment as sessional work given by teachers as per the curriculum to enhance their problem-solving capacity as a part of problem-solving methodology.
- Brain storming methos is used by teachers in instructional classes of course and the pupil teachers are also encouraged to use the brain storming methods in their classes during internship by their mentors.
- In each course including perspective in education and pedagogy of teaching subject mandatory focused group discussion is plan and use by subject teachers as teaching methodology.
- Online content creation and assessment tool on google classroom was taught to perspective teachers in capacity building programmes.

File Description	Document
Course wise details of modes of teaching learning adopted during last completed academic year in each Programme	<a href="#">View Document</a>

**2.3.2**

**Percentage of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha, e-Learning Resources and others during the last five years**

**Response:** 34.55

**2.3.2.1 Number of teachers integrating ICT for effective teaching with Learning Management Systems (LMS), e-Learning Resources and others excluding PPT..**

2022-23	2021-22	2020-21	2019-20	2018-19
19	19	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

### 2.3.3

**Students are encouraged to use ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning including on field practice..**

**Response:** 100

**2.3.3.1 Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, for the last completed academic year**

Response: 291

File Description	Document
Programme wise list of students using ICT support	<a href="#">View Document</a>
Documentary evidence in support of the claim	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Any additional Links	<a href="#">View Document</a>

### 2.3.4

**ICT support is used by students in various learning situations such as**

- 1. Understanding theory courses**
- 2. Practice teaching**
- 3. Internship**
- 4. Out of class room activities**
- 5. Biomechanical and Kinesiological activities**
- 6. Field sports**

**Response:** C. Any 2 of the above



File Description	Document
Lesson plan /activity plan/activity report to substantiate the use of ICT by students in various learning situations	<a href="#">View Document</a>
Geo-tagged photographs wherever applicable	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Link of resources used	<a href="#">View Document</a>

### 2.3.5

#### **Continual mentoring is provided by teachers for developing professional attributes in students**

#### **Response:**

### 2.3.5

#### **Response**

In MSTT College Continual mentoring is provided by teachers for developing professional attributes in students. Mentoring efforts made by college are as with respect to -

- **Working in team** – Students learn in working in team in college. During mentoring sessions various activities such as Group assignments, Group discussion, Group task are given to particular group divided by mentors to develop efficiency of collaboration in students. Every year Student Induction Program or workshop on teaching objectives and constructive approach of lesson planning .is organized In this event group activities organized, students divide in groups, each group gives an assignment to construct and present one lesson plan with teaching objectives. Besides it , cultural and sports activities organized for developing working in teams'. During community services group tasks are allotted by group mentors to develop particular professional attributes in students.
- **Dealing with Student Diversity** - The cultural environment of college is inclusive. Students belongs to different cast, religion, social and economic background are treated equally. There is a mandatory uniform for each student so no difference could be show among them. The college is co-education and no gender discrimination on any basis could be tolerated. Various committees like SC, ST, OBC, Minority, Internal Complaint are functional and students takes active part in meetings and decision making on the issues related to student diversity. The students also learn to deal with student diversity during teaching practice. Their teaching subject mentors guides them in this regard. Induction programme as pre internship phase are organized to prepare student teachers for dealing with student diversity.
- **Conduct of self-colleagues and authorities** - Student teachers of college made efficient to conduct of self with colleagues and authorities before going to internship through mentoring in pre internship phase. A prescribed format of all responsibilities of a professional's teacher is given them for well understanding about the working environment and task of internship for the purpose.

- **Balancing home and work stress** - Through mentoring they get opportunity to learn how they could make a balance with home and work stress. During teaching practice in a school, they get practical experience to balance with home and work stress.
- **Keeping oneself abreast with recent development of education.** There is a mandatory provision to share and discuss about the recent development in assembly on daily basis on rotation by each house. Three students of institution are selected as NEP Sarathi by UGC and they organized activities with adherence of UGC academic calendar such as speech, quiz, poster making, presentation, creation of selfie point on NEP at college premises etc. to make a vast awareness about the new education policy and its components. Expert lectures, Departmental Seminars, Quiz, Speech, debate etc organized on current issues of education. workshop on creation of ABC id organized to make them enable to understand the changing scenario of higher Education system in India. Student Induction Programme on Diversity in School system in India as well as internal as pre internship phase organized to make them enable of well understanding about the recent development and policies of education.

File Description	Document
Documentary evidence in support of the claim	<a href="#">View Document</a>

### 2.3.6

**Institution provides exposure to students about recent developments in the field of education through**

1. **Special lectures by experts**
2. **‘Book reading’ & discussion on it**
3. **Discussion on recent policies & regulations**
4. **Teacher presented seminars for benefit of teachers & students**
5. **Use of media for various aspects of education**
6. **Discussions showcasing the linkages of various contexts of education- from local to regional to national to global**

**Response:** C. Any 3 of the above

File Description	Document
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	<a href="#">View Document</a>
Documentary evidence in support of the selected response/s	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

### 2.3.7

**Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students..**

#### **Response:**

MSTT college teaching learning process nurtures creativity, innovations, intellectual and thinking skills, empathy, life skills etc. among students. Institution takes some following measure for the purpose –

- Efforts to nurture creativity
- Example – 1,
- To nurture creativity, students are encouraging and appreciate to use creative methods of teaching during planning and practice of teaching in a school. There is a recreational center in college to make teaching aids for teaching practice. In this room beautiful creations in form of chart, 2 d & 3 d models take shapes.
- Example - 2,
- There is an Art and Craft lab. In this lab students visits according to their period allotted in time table and creates beautiful art creations. In session 2021-22 a student of college won award from local government and from university for poster making and clay modeling.

Efforts to encourage innovations

Example – 1

- Students are encouraged to use innovative practices in college functioning. In decision making related to quality innovations such as meetings of IQAC, curriculum planning, cultural and literary committee and so on, students takes part, give their suggestions and also takes responsibility to implementation of innovative practices on ground level.
- Example – 2
- Students used innovations in teaching practice and internship like using ICT and other modern techniques in teaching learning and evaluation. And also organized very innovative out of class room activities for school students during internship

Intellectual and thinking skills

- As part of student council co-curricular activities as Debate, Speech competition, creative writing

competition, dance, poster making etc. organized to promote intellectual thinking.

Efforts to nurture life skills

- Value added courses on 1. Fostering Social Responsibility and Community Engagement, Basic Computer Skill, Communication skill in English language, Creative Hindi Writing and Art and Craft were introduced to nurture life skills among students.

Efforts to nurture empathy

- The institution has become a part of Unnat Bharat Abhiyan and adopted five nearby village for community engagement with students and villagers. As a mandatory practice every student has become a volunteer under institutional Unnat Bharat Abhiyan project and visited to villages, this practice started to develop empathy among students.

File Description	Document
Documentary evidence in support of the claim	<a href="#">View Document</a>

## 2.4 Competency and Skill Development

### 2.4.1

**Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include**

- 1. Organizing Learning (lesson plan)**
- 2. Developing Teaching Competencies**
- 3. Assessment of Learning**
- 4. Technology Use and Integration**
- 5. Organizing Field Visits**
- 6. Conducting Outreach/ Out of Classroom Activities**
- 7. Community Engagement**
- 8. Facilitating Inclusive Education**
- 9. Preparing Individualized Educational Plan(IEP)**

**Response:** C. Any 4 or 5 of the above

<b>File Description</b>	<b>Document</b>
Reports of activities with video graphic support wherever possible	<a href="#">View Document</a>
Documentary evidence in support of the selected response/s	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

#### **2.4.2**

**Students go through a set of activities as preparatory to school-based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as**

- 1. Formulating learning objectives**
- 2. Content mapping**
- 3. Lesson planning/ Individualized Education Plans (IEP)**
- 4. Identifying varied student abilities**
- 5. Dealing with student diversity in classrooms**
- 6. Visualising differential learning activities according to student needs**
- 7. Addressing inclusiveness**
- 8. Assessing student learning**
- 9. Mobilizing relevant and varied learning resources**
- 10. Evolving ICT based learning situations**
- 11. Exposure to Braille /Indian languages /Community engagement**

**Response:** C. Any 4 or 5 of the above

<b>File Description</b>	<b>Document</b>
Reports and photographs / videos of the activities	<a href="#">View Document</a>
Documentary evidence in support of each selected activity	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Attendance sheets of the workshops/activities with seal and signature of the Principal	<a href="#">View Document</a>

### 2.4.3

**Competency of effective communication is developed in students through several activities such as**

- 1. Workshop sessions for effective communication**
- 2. Simulated sessions for practicing communication in different situations**
- 3. Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’**
- 4. Classroom teaching learning situations along with teacher and peer feedback**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Details of the activities carried out during last completed academic year in respect of each response indicated	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

### 2.4.4

**Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses**

- 1. Teacher made written tests essentially based on subject content**
- 2. Observation modes for individual and group activities**
- 3. Performance tests**
- 4. Oral assessment**
- 5. Rating Scales**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Samples prepared by students for each indicated assessment tool	<a href="#">View Document</a>
Documents showing the different activities for evolving indicated assessment tools	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

#### 2.4.5

**Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of**

- 1. Preparation of lesson plans**
- 2. Developing assessment tools for both online and offline learning**
- 3. Effective use of social media/learning apps/adaptive devices for learning**
- 4. Identifying and selecting/ developing online learning resources**
- 5. Evolving learning sequences (learning activities) for online as well as face to face situations**

**Response:** E. Any 1 or none of the above

<b>File Description</b>	<b>Document</b>
Sample evidence showing the tasks carried out for each of the selected response	<a href="#">View Document</a>
Documentary evidence in respect of each response selected	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

#### 2.4.6

**Students develop competence to organize academic, cultural, sports and community related events through**

- 1.Planning and scheduling academic, cultural and sports events in school**
- 2.Planning and execution of community related events**
- 3.Building teams and helping them to participate**
- 4.Involvement in preparatory arrangements**
- 5.Executing/conducting the event**

**Response:** C. Any 3 of the above

File Description	Document
Report of the events organized	<a href="#">View Document</a>
Photographs with caption and date wherever possible	<a href="#">View Document</a>
Documentary evidence showing the activities carried out for each of the selected response	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

#### 2.4.7

**A variety of assignments given and assessed for theory courses through**

- 1. Library work**
- 2. Field exploration**
- 3. Hands-on activity**
- 4. Preparation of term paper**
- 5. Identifying and using the different sources for study**

**Response:** C. Any 2 of the above

File Description	Document
Samples of assessed assignments for theory courses of different programmes	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

#### 2.4.8

**Internship programme is systematically planned with necessary preparedness..**

**Response:**

**Response**

The college is situated in Bharatpur, Rajasthan. The internship program for pupil teachers of all teacher education programme is conducted by State Government of Rajasthan in government schools for 16 weeks for B.Ed. second year students and of 4 weeks for B.Ed. first year students according to choice for schools filled by inters on Shala Darpan (Government portal for internship) in their home district or when they wish to do internship. There is no provision of direct involvement to assess and observe the intern performance by the teachers of college but the college adopts a well mechanism for internship program. The Academic Planning Committee of the college planned a necessary preparedness of students for internship.

**Preparatory efforts made by college for internship program are as follows -**



- **Selection/Identification of schools for Internship** – The choice filling of school for internship opened online on the government portal for internship for a limited duration. A faculty with an official deputed the responsibilities to timely communication of all information related to internship programme. Members of academic planning orients the students about the whole process of selection of schools for internship on Shala Darpan portal.
- **Orientation to School/Principal / Teacher** - The teachers of college contacted to school teachers and principal of local schools to orient them about the observation of performance interns and for other schools situated in other cities of state , a structured Performa about the feedback of inters in respect to participation of school activities send by IQAC of college in address to each Principal of school of intern with a humble request to fill the same.
- **Orientation to students going for internship** - A pre internship orientation programme organized every year to make student aware about the diversity in school system and their responsibilities and task during the internship. A induction program on Diversity in School System organized on 10 and 11 February 2023 to make students enable in understanding about the diversity in school system before internship. Students also acquire understanding to deal with diversity of school students during mentoring sessions before internship.
- Teachers of college involved actively in pre internship and post internship but during internship they involve passively and provide full support regarding guidance to students regarding the activities or any other when students required.
- **Streamlining mode of assessment of student performance** –

The Internal Assessment Committee of college adopts a streamline way to assess the performance of students during internship. A well-structured Performa including case study/action research given to students for documentation of their enrolment in all school activities during internship. It is mandatory to each intern they have to submit the structured feedback Performa with seal and sign of Principal, Internship report/internship diary, certificate of completion of internship program downloaded from Shala Darpan portal and approved by the concern school principal.

- During pre-internship phase student teacher also provided well exposure to variety of school set ups.

<b>File Description</b>	<b>Document</b>
Documentary evidence in support of the claim	<a href="#">View Document</a>

**2.4.9**

**Average number of students attached to each school for internship during the last completed academic year**

**Response:** 1.29

**2.4.9.1 Number of schools selected for internship during the last completed academic year**

Response: 108

<b>File Description</b>	<b>Document</b>
Plan of teacher engagement in school internship	<a href="#">View Document</a>
Internship certificates for students from different host schools	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Copy of the schedule of work of internees in each school	<a href="#">View Document</a>

**2.4.10**

**Nature of internee engagement during internship consists of**

- 1. Classroom teaching**
- 2. Mentoring**
- 3. Time-table preparation**
- 4. Student counseling**
- 5. PTA meetings**
- 6. Assessment of student learning – home assignments & tests**
- 7. Organizing academic and cultural events**
- 8. Maintaining documents**
- 9. Administrative responsibilities- experience/exposure**
- 10. Preparation of progress reports**

**Response:** C. Any 4 or 5 of the above

File Description	Document
School-wise internship reports showing student engagement in activities claimed	<a href="#">View Document</a>
Sample copies for each of selected activities claimed	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

#### 2.4.11

#### **Institution adopts effective monitoring mechanisms during internship programme.**

##### **Response:**

The college is situated in Bharatpur, Rajasthan. The internship program for pupil teachers of all teacher education programme is conducted by State Government of Rajasthan in government schools for according to the choice for schools filled by inters on Shala Darpan (Government portal for internship) in their home district or when they wish to do internship. There is no provision of direct involvement to monitor and observe the intern performance by the teachers of college but the college adopts a well mechanism for monitoring internship program. And performance of inter through the Principal and teachers of school of intern and peer feedback report.

The curriculum planning committee and Internal assessment committee of MSTT College adopts effective monitoring mechanism during internship programme. to ensure optimal impact of internship in school. The mechanism adopted by institution to monitor the effective performance of interns in schools as follows-

- The curriculum planning committee of the institution well planned and monitor the implementation of curriculum delivery to achieve Programme Learning Outcome of B.Ed. programme.
- Before going to internship student teachers acquired knowledge and skills for teaching and other duties in schools through mentoring sessions, micro teaching and teaching practice.
- Before going to internship college linkages with local schools for teaching practice and teacher educators involved as mentor to check the lesson plan and supervisor to observe and improve the teaching performance of student teachers.
- A systemic Performa provided by college to each intern for documentation of their engagement in school and the same filled Performa is re-submitted to college with seal and signature of concern school teachers and principal.
- A well-structured peer observation is also provided by college to each intern for peer observation and signed by teachers of school teacher on each peer observation report. Filling each Performa and report is mandatory to each student.
- A structured Performa in form of diary is provided by college to each intern. In this diary they write the report of all activities such as attendance of students, time table, lesson plan for allotted classes, mid-day meal, unit test, organization of cultural and sports activities and other out reach activities organized by them in school of internship. Other record of school etc. The detail report of intern involvement during internship has to submitted in college after internship. It is

mandatory to each intern that the report of internship has mandatory seal and signed by school Principal for internship appraisal.

- The parameters adopted for internship appraisal are according to prescribed in curriculum of university.
- The internship performance appraisal is also provided to each intern for self-appraisal.
- The time of completion of internship is a significant measure of monitoring the internship performance. According to the rules and regulation of NCTE and curriculum the duration of Internship is 4 weeks in B.Ed. first year and 16 weeks in B.Ed. second year. The students provided a relieving letter signed by principal of college on the date of relieving to internship with instruction to report in college with Internship completion certificate.

File Description	Document
Documentary evidence in support of the response	<a href="#">View Document</a>

#### 2.4.12

**Performance of students during internship is assessed by the institution in terms of observations of different persons such as**

1. Self
2. Peers (fellow interns)
3. Teachers / School\* Teachers
4. Principal / School\* Principal
5. B.Ed Students / School\* Students

(\* 'Schools' to be read as "TEIs" for PG programmes)

**Response:** C. Any 2 or 3 of the above

File Description	Document
Two filled in sample observation formats for each of the claimed assessors	<a href="#">View Document</a>
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	<a href="#">View Document</a>

#### 2.4.13

**Comprehensive appraisal of interns' performance is in place. The criteria used for assessment**

include

1. Effectiveness in class room teaching
2. Competency acquired in evaluation process in schools
3. Involvement in various activities of schools
4. Regularity, initiative and commitment
5. Extent of job readiness

**Response:** D. Any 1 or 2 of the above

File Description	Document
Format for criteria and weightages for interns' performance appraisal used	<a href="#">View Document</a>
Five filled in formats for each of the aspects claimed	<a href="#">View Document</a>

## 2.5 Teacher Profile and Quality

### 2.5.1

**Percentage of fulltime teachers against sanctioned posts during the last five years**

**Response:** 100

File Description	Document
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

### 2.5.2

**Percentage of fulltime teachers with Ph. D. degree during the last five years**

**Response:** 63.64

**2.5.2.1 Number of full time teachers in the institution with Ph.D. degree during last five years**

Response: 14

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Certificates of Doctoral Degree (Ph.D) of the faculty	<a href="#">View Document</a>

**2.5.3**

**Average teaching experience of full time teachers for the last completed academic year.**

**Response:** 11.68

**2.5.3.1 Total number of years of teaching experience of full-time teachers for the last completed academic year**

Response: 257

**File Description****Document**

Copy of the appointment letters of the fulltime teachers

[View Document](#)

**2.5.4**

**Teachers put-forth efforts to keep themselves updated professionally through**

- **In house discussions on current developments and issues in education**
- **Sharing information with colleagues and with other institutions on policies and regulations**

**Response:**

There is a very positive and supportive environment in MSTT college which always encourage the teachers of college to keep themselves updated professionally. Teachers put forth efforts to keep themselves updated professionally such as –

- There are 22 teachers in college as per norms, all the teachers are Permanente ant approved by the university. Out of 22 teachers including principal 7 teachers are already Ph.D.
- In session 2023-24 4 more teachers of completed their Ph.D. with active support of institution.
- Another 3 teachers doing Ph.D. and in education from different universities.
- Teachers of college attended by TLC under Pandit Madan Mohan Malviya Mission, Sh. Lal bahadur Shashti University (Central University). And others
- Principal of college participated many FDPs organized by Central Universities and seminars expert lecture etc. as resource person.
- Teachers of college presented papers in seminar organized by different Institutions as sharing information.
- Two teachers of college participated Master Trainer Training Program organize by UGC in Bhopal.
- One faculty member of college attended one week faculty development programme under Unnat Bharat Abhiyan at Banasthali Vidya Peeth, (a deemed University).
- During last 5-year college organized many workshops, seminar and FDP Besides discussion forums for professional development of teachers such as –
- IQAC of college organized One National Seminar in Online mode on ‘Need and Challenges of Online Teaching and Learning in Indian Context, on 13 and 14 June 2020.

- A Seminar on 26 August 2021 on them ‘NEP 2020: In Context of Teacher Education’ organized by college with collaboration Dakshin Bharat Hindi Prachar Sabha, Madras (An Institution of National Importance by Act of Parliament of Central Government of India)
- IQAC of college organized a seminar in online mode with financial and academic support of NAAC. On 14 February 2021 on theme Role of IQAC in Enhancement of Quality Assurance for Higher education institutions. Beside Vice chancellor of University, Commissioner Directorate of college education Rajasthan, Prominent speakers or expert in field from different Universities of India, Dr. Pratibha Singh, deputy Advisor NAAC presented in event. The pool of experts shared meaningful information in context of theme and teachers gets opportunity to make them updated.
- The IQAC under chair of Principal of college played role in professional development of teachers. In this regards the IQAC organized One-week online Faculty development program from 12 to 16 September 2022 on Design, Develop and Standardized Research tools with collaboration of Teaching Learning center, Shri Lal Bahadur Shashtri Natinal Sanskrit University 9a Central) University. New Delhi.
- Departmental seminar organized on 12 January 2023 with collaboration of Nehru Yuva Kendra.
- Departmental Seminar organized on 12 January 2024 on theme ‘ Swami Vivekanand : Bhartiya Gyan Parampara Ke Vishva Manch Per Pratisthapak’ 12 teachers and students presented their paper on theme and shared their views.
- Above statements shows the environment of college where teacher keep themselves updated professionally.

File Description	Document
Documentary evidence to support the claims	<a href="#">View Document</a>

## 2.6 Evaluation Process

### 2.6.1

#### Continuous Internal Evaluation(CIE) of student learning is in place in the institution

#### Response:

#### Response

In college the teaching learning does in line of PLOs and CLOs Continuous Internal Evaluation (CIE) of student’s learning is done by the teachers through a systemic process In B.Ed. part – I paper no. 01, 02, 03 and 06 (a/b) are of 100 marks in which 20 marks are assessed internally. Paper no. 04, 05, EPC- I, EPC – II are of 50 marks in which 15 marks assessed Internally. Same as in B.Ed. part -II. Paper no. 06 (a/b), 07, 09 and 11 are of 100 marks in which 20 marks evaluated internally and paper no. 08, 10, EPC- 04 is of 50 marks in which 15 marks are evaluated internally. 125 marks in B.Ed. part – I and 175 marks in B.Ed. part – II for all over other activities and practical including internship are allotted for internal evaluation in curriculum declared by university. 100 marks for co-curricular activities also allotted in curriculum for internal evaluation.

All the internal assessment done through systemic manner. Academic calendar and adheres for internal evaluation Marks of internal assessment are communicated to students and displayed on notice board for transparent mechanism. The valuation of teacher students does continuously.

Besides the internal mark of each theory paper for mid-term test and assignments. Total 300 marks are allotted (125 in B.Ed. Part – 1 & 175 in B.Ed. Part – II) for other activities of under graduated teacher education program

The major components of Internal assessment of teaching competencies and professional attributes according to curriculum are as follows –

- For Micro teaching skill practice 10 marks in B.Ed. – I and 10 marks in B.Ed.- II are allotted.
- During B.Ed. each pupil teacher opts 2 teaching subjects for teaching practice. They teach 20 lesson including unit test each year. Regular assessment of their teaching presentation does by supervisors (teachers of college) and peers. 20 marks each year are allotted as teaching practice.
- After teaching practice, a criticism lesson presentation of 20 marks in each year separately does to assess the teaching competency of student teachers.
- Observation of peer performance is also a task in college program which is allotted 15 marks internally each year to assess the competency of peer review in student teachers.
- Teaching aids is an essential component of teaching. During teaching practice students learn about the selection, creation and use of teaching aids to make their teaching effective and to achieve learning outcomes. To assess this skill 20 marks per year are allotted internally.
- 15 marks per year internally allotted for attendance and to present departmental workshop and seminar.
- College adopts strong mechanism to assess student performance during internship. A structured Performance form is used for intern appraisal. Marks for internship are allotted 25 in B.Ed. - I and 75 in B.Ed. - II which are given by college according to the report of performance in internship.
- Internal assessment does in college according to above parameters.

File Description	Document
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<a href="#">View Document</a>

### 2.6.2

**Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation**

- 1. Display of internal assessment marks before the term end examination**
- 2. Timely feedback on individual/group performance**
- 3. Provision of improvement opportunities**
- 4. Access to tutorial/remedial support**



**5.Provision of answering bilingually****Response:** B. Any 3 of the above

<b>File Description</b>	<b>Document</b>
Documentary evidence for remedial support provided	<a href="#">View Document</a>
Details of provisions for improvement and bi-lingual answering	<a href="#">View Document</a>
Copy of university regulation on internal evaluation for teacher education	<a href="#">View Document</a>
Annual Institutional plan of action for internal evaluation	<a href="#">View Document</a>

**2.6.3****Mechanism for grievance redressal related to examination is operationally effective****Response:**

Response -

The MSTT College has well mechanism for grievance redressal of examination system. There are two points where complaint boxes are located for the stakeholders to submit their complains. The grievance redressal system is to open for all stakeholders. Grievance related to examination system such as completion of syllabus, internal marking etc. are treated by internal examination committee. If any students have any grievance related to procedure adopted for internal evaluation, makes given to him or her or any other grievance. he or she could approach to the internal complain committee with a written application. The committee organize a meeting if required with the permission of Principal or make arrangements to resolve the grievance related to examination system in not more than 7 days.

<b>File Description</b>	<b>Document</b>
Relevant documents reflecting the transparency and efficiency related to examination grievances with seal and signature of the Principal	<a href="#">View Document</a>

**2.6.4****The Institution adheres to academic calendar for the conduct of Internal Evaluation**

**Response:**

- **Response -**
- The IQAC of the institution adopts well mechanism for well curriculum planning and implementation. An curriculum planning committee constituted which prepared academic calendar in the beginning of new session. The committee planed academic calendar for theory and practicum work and also prepared a separate a plan for internal assessment.
- The committee also monitored the adherence of academic calendar in curriculum delivery and internal assessment.
- If any change in academic planning as made due to internship programmed conduct by State Government, University exam or any other good reason. Mid-course correction also does by curriculum planning committee with the consent of stake holders and approval of Principal and same also communicates to all stake holders through notice board and institutional website.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**2.7 Student Performance and Learning Outcomes****2.7.1**

**The teaching learning process of the institution are aligned with the stated PLOs and CLOs.**

**Response:**

PLOs and CLOs are well defined and uploaded on institutional website to view stakeholders. The Teaching learning process of MSTT college is aligned with the stated PLOs and CLOs. PLOs of B.Ed. two-year program. The PLOs and CLOs are well defined and communicated to all students in the orientation program organized in the beginning of the session for B.Ed. first year and B.Ed. Second year separately. The CLOs are well explained by the teachers of particular course. The teacher educators plan for course and teach accordingly to achieve CLOs. As B.Ed. is a training program for pre service teachers and various practicum work is included to develop professional competencies in pupil teachers along with theoretical knowledge. continuous evaluation process is adopted by teachers to ensure the alignment of PLOs and CLOs with the teaching learning process.

Curriculum planning committee of college collets the feedback of students on curriculum to review the achievement of PLOs and CLOs. The feedback report analyzed in staff meetings to check the

achievement of PLOs and CLOs. Necessary action takes by committee with consent of respective teachers and necessary remedial support plan and implement by committee every year.

File Description	Document
Documentary evidence in support of the claim	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.7.2

#### Average pass percentage of students during the last five years

**Response:** 99.58

#### 2.7.2.1 Total number of students who passed the university examination during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
138	147	145	147	135

File Description	Document
Result sheet for each year received from the Affiliating University	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Certified report from the Head of the Institution indicating pass percentage of students programme-wise	<a href="#">View Document</a>

### 2.7.3

#### The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

**Response:**

In MSTT college the progressive performance of students and attainment of professional and personal attributes is in line with PLOs and CLOs is monitored by curriculum planning committee in association of IQAC. Various measures were taken for the purpose are as follows -

- PLOs and CLOs are defined and uploaded on institutional website.
- Students also made aware about the PLOs of teaching profession programme in orientation

session.

- CLOs are also explained in writing and described to students for well understanding and attainment.
- Academic plan prepared for curriculum delivery and internal evaluation.
- Adherence of academic planning monitored by curriculum planning committee.
- Feedback collected, analyzed and action taken to know about the performance of students.
- Regular Student induction programme, workshop, classroom seminar organized.
- Continuous Internal Evaluation process is an essential part of institutional teaching learning process to check the progressive performance of students and attainment of professional and personal attributes in line with PLOs and CLOs.
- Remedial support is provided to students for further improvement.
- The college adopts Continuous Internal Evaluation System prescribed in the curriculum of university. The internal assessment does to check the achievements of learning objectives of particular course through test and assignments.
- Internal assessment of practicum work of B.Ed. programme does through various activities such as Micro teaching, teaching practice, criticism lesson, creation and use of teaching aids, school internship etc. does through the organization activities systematically according to institutional plan for internal evaluation.
- Performance of students in internship is assessed through well structured monitoring system of college.
- All the activities are not only organized professional attributes but personal development of each student is also a Programme Learning Outcome at college, so various co-curricular activities organize and students' participation is recorded to check the progressive performance of students.
- One week cultural and sport activity week as open-air session organized very year for final year students to provide a platform for professional as well as personal progress.
- All the record of student's performance on different criteria in line of PLOs and CLOs is maintain properly by concern evaluators and submits to internal assessment committee. Performance of students is analyzed and remedial support provides to improve the performance whenever required

File Description	Document
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 2.7.4

### Performance of outgoing students in internal assessment

**Response:** 100

#### 2.7.4.1 Number of students achieving on an average 70% or more on internal assessment activities

**during last completed academic year**

Response: 139

<b>File Description</b>	<b>Document</b>
Record of student-wise /programme-wise/semester-wise Internal Assessment of students during the last completed academic year	<a href="#">View Document</a>
Data as per Data template	<a href="#">View Document</a>

**2.7.5**

**Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to.**

**Response:**

**Performance of students of college on various assessment tasks reflects how far their initially identified learning needs are catered. Such as -**

- In MSTT college students gets opportunities for their all-round development. An entry level test and talent hunt programme organized in the beginning of new session to identify the learning need of perspective teachers before going to undergraduate programme of teaching profession.
- Continuous internal evaluation process is an essential part of institutional teaching learning process to identify learning needs of students and to check their performance of improvement. Remedial support provides to students according to their weakness and strength.
- various co-curricular activities organized to enhance the skills and hobbies of students those identified in talent hunt drive.
- There is a very positive environment for continuous improvement in students performance . which reflects on various assessment task.
- Multiple examples are existed in college when student performed not well during entry level test and counseling but after a proper support to enhance their skill they performed excellent in assessment task. For example -
- In session 2022-23 Mr. Yogesh Kumar scored 70 percent in entry level test and presented playing cricket, writing poem and singing as hobbies in Group discussion round. but in internal assessment task organized after proper mentoring and guidance of students according to their learning need. he has got 87.5 % in internal assessment of theory paper, 95% in pedagogy, 95.2 in teaching practice. and played cricket in college tournament and won, taken part in singing and poem recitation and other cultural events actively.

· This example proves that in college performance of students on various assessment tasks reflects how their initially identified learning needs are catered.

File Description	Document
Documentary evidence in respect to claim	<a href="#">View Document</a>

## 2.8 Student Satisfaction Survey

### 2.8.1

**Online student satisfaction survey regarding teaching learning process**

**Response: 3.66**

## Criterion 3 - Research and Outreach Activities

### 3.1 Resource Mobilization for Research

#### 3.1.1

**Average number of research projects funded by government and/ or non-government agencies during the last five years**

**Response:** 0

**3.1.1.1 Number of research projects funded by government and non- government agencies during the last five years..**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

#### **File Description**

#### **Document**

Sanction letter from the funding agency

[View Document](#)

Data as per Data Template

[View Document](#)

#### 3.1.2

**Average grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.2.1 Total grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

#### **File Description**

#### **Document**

Sanction letter from the funding agency

[View Document](#)

Income expenditure statements highlighting the research grants received, duly certified by the auditor

[View Document](#)

**3.1.3**

**In-house support is provided by the institution to teachers for research purposes during the last five years in the form of:**

- 1. Seed money for doctoral studies / research projects**
- 2. Granting study leave for research field work**
- 3. Undertaking appraisals of institutional functioning and documentation**
- 4. Facilitating research by providing organizational supports**
- 5. Organizing research circle / internal seminar / interactive session on research**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Sanction letters of award of incentives	<a href="#">View Document</a>
Institutional policy document detailing scheme of incentives	<a href="#">View Document</a>
Income-Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	<a href="#">View Document</a>
Documentary proof for each of the claims	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**3.1.4**

**Institution has created an eco-system for innovations and other initiatives for creation and transfer of knowledge that include**

- 1. Participative efforts (brain storming, think tank, etc.) to identify possible and needed innovations**
- 2. Encouragement to novel ideas**
- 3. Official approval and support for innovative try-outs**
- 4. Material and procedural supports**

**Response:** A. All of the above



File Description	Document
Reports of innovations tried out and ideas incubated	<a href="#">View Document</a>
Documentary evidences in support of the claims for each effort	<a href="#">View Document</a>
Details of reports highlighting the claims made by the institution	<a href="#">View Document</a>

## 3.2 Research Publications

### 3.2.1

**Average number of research papers / articles per teacher published in Journals notified on UGC website during the last five years**

**Response:** 0.77

**3.2.1.1 Number of research papers / articles per teacher published in the Journals notified on UGC website during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	4	1	1	8

File Description	Document
First page of the article/journals with seal and signature of the Principal	<a href="#">View Document</a>
E-copies of outer jacket/content page of the journals in which articles are published	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

### 3.2.2

**Average number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the last five years**

**Response:** 0.23

**3.2.2.1 Total number of books and / or chapters in edited books, papers in National / International conference proceedings published during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	0	0	1

File Description	Document
First page of the published book/chapter with seal and signature of the Principal	<a href="#">View Document</a>
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher year-wise	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

### 3.3 Outreach Activities

#### 3.3.1

**Average number of outreach activities organized by the institution during the last five years..**

**Response:** 10.8

**3.3.1.1 Total number of outreach activities organized by the institution during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
4	15	10	12	13

File Description	Document
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

#### 3.3.2

**Percentage of students participating in outreach activities organized by the institution during the last five years**

**Response:** 100

**3.3.2.1 Number of students participating in outreach activities organized by the institution during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
291	297	296	296	287

File Description	Document
Report of each outreach activity with seal and signature of the Principal	<a href="#">View Document</a>
Event-wise newspaper clippings / videos / photographs with captions and dates	<a href="#">View Document</a>

**3.3.3**

**Percentage of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the last five years**

**Response:** 99.32

**3.3.3.1 Number of students participated in activities as part of national priority programmes during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
286	291	296	297	287

File Description	Document
Documentary evidence in support of the claim along with photographs with caption and date	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

**3.3.4**

**Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development**

**Response:**

## Response

MSTT College is committed to social responsibilities and sensitize its student as responsible humans for society as well as for nation. Besides the classroom activities multiple outreach activities are organized in the community-by-Community Engagement Cell every year In 2022-23 college has become the member of Unnat Bharat Abhiyan, a flagship programme of, Ministry of Education, Government of India. In session 2022-23 to become a active participant institution of the program of community engagement of nation.

Efforts made by college sensitize students to social issues and community development are follows –

- There is a community engagement cell now as Unnat Bharat Abhiyan with volunteer membership of staff members and students
- Woman cell of college organized various activities to sensitize students for gender issues.
- On 11 June 2018 a Gram Samridhi Abhiyan organized by community engagement committee of the college. This was an awareness rally as Prabhat Feri. Students of the college walked with written and loud slogans to make villagers aware about their issues and their rights. A cleanliness drive and plantation program organized in village – Kacha Bag.
- Yoga program on 21 June on occasion of International yoga Day organized by college in college ground. This program is open for ever one belongs to society.
- One week student induction program as National Productivity week organized from 12 to 18 February 2019 under the guideline of Statutory body to for sustainable economy and reuse and recycle methods of production to sensitize students for global issues of sustainable development and environment conservation.
- Every year a Legal literacy program organized with collaboration of Bar council to make students aware about the legal rights of a citizen of India, especially in girls' perspective.
- Corona task force constituted and worked including student volunteer to support the society in disaster situation of Corona.
- Value added course on Fostering Social responsibility and Community Engagement' introduced in the session. 30 students have successfully completed this course with achieved CLOs through classroom and outreach activities.
- Student Induction Programme from 09 to 14 January 2023 was organized to influence and sensitize all students for social issues and community development.
- College has adopted 05 villages namely - Bajhera, Bachhamdi, Gopal Nagla, Undra and Chalk Undra. All students registered as volunteer under Unnat Bharat Abhiyan. Village survey and Household Survey campaign was organized from month January to March. Randomly visit were organized in community and each students visited to collect the data in household survey form.
- Cycle rally organized by science and eco club to sensitize students and community for environment issue.
- Student volunteers and teachers of associated with Unnat Bharat Abhiyan Campaign of college participate in Gram Sabha in adopted village to being a part of community and its issues.
- Besides above Community service is an essential part of curriculum planning. every year a community service program organized participation in it is mandatory to each student to award 100 marks of Practical internally in open air session course.

File Description	Document
Report of each outreach activity signed by the Principal	<a href="#">View Document</a>
Relevant documentary evidence for the claim	<a href="#">View Document</a>

### 3.3.5

**Number of awards and honours received for outreach activities from government/ recognized agency during the last five years**

**Response: 6**

**3.3.4.1 Total number of awards and honours received for outreach activities from government/ recognized agency during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
0	4	0	1	1

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Appropriate certificates from the awarding agency	<a href="#">View Document</a>

## 3.4 Collaboration and Linkages

### 3.4.1

**Average number of linkages for Faculty exchange, Student exchange, research etc. during the last five years**

**Response: 0**

**3.4.1.1 Number of linkages for faculty exchange, student exchange, research etc. during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Report of each linkage along with videos/ photographs	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

**3.4.2**

**Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years**

**Response: 1**

**3.4.2.1 Number of functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years**

**Response: 1**

<b>File Description</b>	<b>Document</b>
Data as per Data Template	<a href="#">View Document</a>
Copies of the MoUs with institution / industry/ corporate houses	<a href="#">View Document</a>

**3.4.3**

**Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes**

- 1. Local community base activities**
- 2. Practice teaching /internship in schools**
- 3. Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education**
- 4. Discern ways to strengthen school based practice through joint discussions and planning**
- 5. Join hands with schools in identifying areas for innovative practice**
- 6. Rehabilitation Clinics**
- 7. Linkages with general colleges**

**Response: C. Any 3 or 4 of the above**

<b>File Description</b>	<b>Document</b>
Report of each activities with seal and signature of the Principal	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**The Institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered**

#### **Response:**

Response –

The MSTT college is approved under section 2(f) & 12 (B) of UGC Act 1956, approved by NCTE, having permanent NOC from government of Rajasthan and also permanent affiliated to the affiliating University.

The college runs B.Ed. program, adequate Infrastructure and Instructional facilities according to norm and standards of statutory body. The college spread in 6290.88 sq. meter. Area and built-up area of college is 3200 sq. meter. College has 9 classrooms, including 1 smart class. 1 seminar hall and 1 multipurpose, 01 Psychology lab, 01 Art & Craft lab, 01 Curriculum lab cum recreational center, 01 ICT resource center, 01 Physical and health resource center/ sport lab. Indoor sports facilities for badminton, carrom, chess, and outdoor facility - Volley ball, Kabaddi, Kho-Kho. Cricket ground is well equipped for practice.

All the laboratories are well equipped. 01 exam room is available for smooth running of internal and external examination.

Library of the college is rich and well furnished, having 11456 books, 1740 reference books 16 Educational survey and Journals, 65 Encyclopedias, 12 Periodicals, literature, 4 Daily newspapers. Besides these availability of Ph.D. Theses, Dissertations, Synopsis, Research Review, Policies and other Documents as – University Handbooks, Gazette Notifications and their amendments time to time, education policies, Syllabus etc. makes our library rich resource center of print knowledge of statutory bodies The sitting capacity in reading room of library is 75 students at a time as per norms. Ph.D.

. The psychology lab is also well equipped with research tools and apparatus for scholars and students. Games and sports center having multiple equipment for Indoor games like Chess, Carrom etc and Outdoor games. Physical exercise machines are available on college premise to exercise the students in morning and evening time.

30 computers are available in for Academic use only, 6 computers are available for other works.. The Library of College is Partially automated With Integrated Library Management System. The software of library is Library provides facility to staff and teachers to access the list of books and their availability very easily on their login credential. All campus is Wi-Fi enabled. The Conference Hall is well furnished with LCD projector, Computer, Mike and rounded table A Smart class is also initiated in college during last academic session to make teaching learning more effective. Students of college. t

The multipurpose hall is of 2152 Sq Ft. to organize cultural and literary events. The building of college is surrounded by lush green garden that makes the campus eco-friendly.

CCTV cameras are installed in whole campus of the college for proper monitoring of the activities and maintain discipline as well as maintenance of physical facilities.

A Cricket Practice Pitch with initiated in the college after a huge demand of students by management society. A Volley Ball court and Badminton Court, separate Play ground for atheletic activity, Kho-Kho, Kanaddi and other games is spacious and well maintained.

File Description	Document
List of physical facilities available for teaching learning	<a href="#">View Document</a>
Geo tagged photographs	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### 4.1.2

**Percentage of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the last completed academic year.**

**Response:** 40

##### 4.1.2.1 Number of classrooms and seminar hall(s) with ICT facilities

Response: 4

##### 4.1.2.2 Number of Classrooms and seminar hall(s) in the institution

Response: 10

File Description	Document
Geo-tagged photographs	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Link to relevant page on the Institutional website	<a href="#">View Document</a>

#### 4.1.3



**Percentage of expenditure excluding salary for infrastructure augmentation during the last five years****Response:** 21.08**4.1.3.1 Expenditure for infrastructure augmentation excluding salary during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
3.33	3.48	1.42	0.92	4.02

File Description	Document
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**4.2 Library as a Learning Resource****4.2.1****Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software****Response:**

Response

Library is the heart or temple of any educational institute and an automated library is the need of time.

The library of college is partially automated. The software used in library as Integrated Library Management System is GLibrary . with following features –

- The software of college library provides full catalogue module enable the library staff to capture details of all library items
- The module makes data entry and exchange greatly simplified. It's OPAC ( Online Public Access Catalogue ) provide a simple and clear interface for library patron to perform task such as searching from items , availability, reserving the items track their circulation history.
- The software also helps the library staff to generate different types of report and help the library staff to keep track of which items are more circulated or which patrons are reading books less and

many other activities to maintain statistic or library.

- To access e resources, library possess 1 PCs with high-speed internet connection. For Library users Library is ICT enabled with quality books, journals and e-resources 1 PC is provided to user for OPAC Facility.
- Library advisory committee comprising of Principal, Librarian, 04 faculty members, student representatives and accountant is formed to discuss various issues of library like acquisition of reading material (books, journals) Library has a Book Bank scheme through which economically deprived students can get books for entire
- The library also has the specimens or other content of recent development in the field of education such as All education policies Gazzat of statutory bodies. , University hand book etc.
- Syllabus and previous year question papers are also available.

File Description	Document
Bill for augmentation of library signed by the Principal	<a href="#">View Document</a>
Web-link to library facilities	<a href="#">View Document</a>

#### 4.2.2

#### **Institution has remote access to library resources which students and teachers use frequently**

#### **Response:**

The MSTT College has Integrated Library management System . The library of college is semi automated. The updated software of library is GLibrary

- The software of college library provides full catalogue module enable the library staff to capture details of all library items
- The module makes data entry and exchange greatly simplified. It's OPAC ( Online Public Access Catalogue ) provide a simple and clear interface for library patron to perform task such as searching from items , availability, reserving the items track their circulation history.
- The software also helps the library staff to generate different types of report and help the library staff to keep track of which items are more circulated or which patrons are reading books less and many other activities to maintain statistic or library.
- To access e resources, library possess 1 PCs with high-speed internet connection. For Library users Library is ICT enabled with quality books, journals and e-resources 1 PC is provided to user for OPAC Facility.

File Description	Document
Details of users and details of visits/downloads	<a href="#">View Document</a>
Landing page of the remote access webpage	<a href="#">View Document</a>

### 4.2.3

**Institution has subscription for e-resources and has membership/ registration for the following**

- 1.e-journals
- 2.e-Shodh Sindhu
- 3.Shodhganga
- 4.e-books
- 5.Databases

**Response:** E. None of the above

File Description	Document
Data as per Data template	<a href="#">View Document</a>

### 4.2.4

**Average annual expenditure for purchase of books, journals, and e-resources during the last five years (INR in Lakhs)**

**Response:** 0.33

**4.2.3.1 Annual expenditure for purchase of books, journals and e-resources during the last five years. (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.42	0.32	0.15	0.53	0.22

File Description	Document
Income Expenditure statements highlighting the expenditure on books, journals, e- resources with seal and signature of both the Principal and Chartered Accountant	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

**4.2.5**

**Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year**

**Response:** 3.97

**4.2.5.1 Number of teachers and students using library for Month 1(not less than 20 working days) during the last completed academic year**

Response: 151

**4.2.5.2 Number of teachers and students using library for Month 2 (not less than 20 working days) during the last completed academic year**

Response: 237

**4.2.5.3 Number of teachers and students using library for Month 3 (not less than 20 working days) during the last completed academic year**

Response: 316

**4.2.5.4 Number of teachers and students using library for Month 4 (not less than 20 working days) during the last completed academic year.**

Response: 208

**4.2.5.5 Number of teachers and students using library for Month 5 (not less than 20 working days) during the last completed academic year.**

Response: 331

**File Description****Document**

Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the last completed academic year with seal and signature of both the librarian and principal

[View Document](#)

**4.2.6**

**Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways**

- 1.Relevant educational documents are obtained on a regular basis**
- 2.Documents are made available from other libraries on loan**

**3.Documents are obtained as and when teachers recommend**

**4.Documents are obtained as gifts to College**

**Response:** E. None of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

### 4.3 ICT Infrastructure

#### 4.3.1

**Institution updates its ICT facilities including Wi-Fi**

**Response:**

MSTT College updates its ICT facility on regular basis. The Wi-Fi software is Image Infoys - Raj Ultra Combo 890865-2MU is installed on 12/01/2022. . Before it the internection facility was LAN broadbend of BSNL which is discontinued due to network issue and slow speed. The current internet connection plan is updated on 17/08/2023 and than speed on internet is updated on 27/06/2024. . The available internet connectivity is 300 MBPS. The whole campus is wi-Fi enabled to make teaching learning process, library, and administrative work monre efficient. All the Teachers having password of WiFi of college to use the internet in teaching learning, evaluation and research .

File Description	Document
Document related to date of implementation, and updation, receipt for updating the Wi-Fi	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio for last completed academic year**

**Response:** 9.39

File Description	Document
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

#### 4.3.3

**Internet bandwidth available in the institution**

**Response:** 300

#### 4.3.3.1 Available bandwidth of internet connection in the institution, in MBPS

Response: 300

File Description	Document
Receipt for connection indicating bandwidth	<a href="#">View Document</a>
Bill for any one month during the last completed academic year indicating internet connection plan, speed and bandwidth	<a href="#">View Document</a>

#### 4.3.4

Facilities for e-content development are available in the institution such as

1. Studio / Live studio
2. Content distribution system
3. Lecture Capturing System (LCS)
4. Teleprompter
5. Editing and graphic unit

**Response:** D. Any 1 of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

## 4.4 Maintenance of Campus and Infrastructure

### 4.4.1

Percentage expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in Lakhs)

**Response:** 11.12

4.4.1.1 Expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
1.24	0.31	0.77	2.02	2.61

File Description	Document
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

#### 4.4.2

#### **Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place**

#### **Response:**

Response

The MSTT college adopts a well-structured procedure for maintaining and utilizing physical, academic and support facilities. There is a committee constituted every year in meeting of staff council. The committee is chair by Principal consist teacher incharge and students.

The members of the committees regularly take care the maintenance and utilization of physical, academic and support facilities -

- The Incharges and member of other committees submits the demand related to maintenance and equipment's for the labs.
- Grievances related to maintenance, demand of new equipment's, and cleanliness etc. collected through grievance cell and forwarded to Principal for action.
- Regular maintenance of lab equipment's does by lab assistants and incharges with the student members of concern committee.
- Regular cleaning of water tank, proper garbage disposed, pest control, and maintenance of lawns does by the IV class employees of the institution.
- Regular cleaning of classes, labs office and toilets by the sweeper of the institution.
- Maintenance of electrical supply and electronic appliances does through electrician.
- Maintenance of ICT resources and computers does by computer lab incharge or outsourcing agent, when required.
- All the maintenance monitored through regular inspection by committee under Principal.

The optimal use of infrastructure and academic support facilities ensured by the management that facilities smooth and regular functioning of college. Maintenance committee ensure that the budgetary allocation for the maintenance of physical and academic support facility is used optimally.

File Description	Document
Appropriate link(s) on the institutional website	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

A range of capability building and skill enhancement initiatives are undertaken by the institution such as:

1. Career and Personal Counseling
2. Skill enhancement in academic, technical and organizational aspects
3. Communicating with persons of different disabilities: Braille, Sign language and Speech training
4. Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two
5. E-content development
6. Online assessment of learning

**Response:** C. Any 2 or 3 of the above

File Description	Document
Sample feedback sheets from the students participating in each of the initiative	<a href="#">View Document</a>
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	<a href="#">View Document</a>
Photographs with date and caption for each initiative	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

#### 5.1.2

Available student support facilities in the institution are:

1. Vehicle Parking
2. Common rooms separately for boys and girls
3. Recreational facility
4. First aid and medical aid
5. Transport
6. Book bank
7. Safe drinking water
8. Hostel
9. Canteen
10. Toilets for girls



**Response:** C. Any 6 of the above

File Description	Document
Geo-tagged photographs	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.1.3

**The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases such as**

- 1. Institution has guidelines regarding redressal mechanism approved by appropriate statutory/regulatory bodies**
- 2. Details of members of grievance redressal committees are available on the institutional website**
- 3. Awareness programmes are conducted to communicate the guidelines for redressal of student grievances to teachers and students**
- 4. Provision for students to submit grievances online/offline**
- 5. Grievance redressal committee meets on a regular basis**
- 6. Students' grievances are addressed within 7 days of receiving the complaint**

**Response:** C. Any 3 or 4 of the above

File Description	Document
Samples of grievance submitted offline	<a href="#">View Document</a>
Institutional guidelines for students' grievance redressal	<a href="#">View Document</a>
Data as per Data Template for the applicable options	<a href="#">View Document</a>
Composition of the student grievance redressal committee including sexual harassment and ragging	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.1.4

**Institution provides additional support to needy students in several ways such as:**

- 1. Monetary help from external sources such as banks**
- 2. Outside accommodation on reasonable rent on shared or individual basis**
- 3. Dean student welfare is appointed and takes care of student welfare**

**4. Placement Officer is appointed and takes care of the Placement Cell****5. Concession in tuition fees/hostel fees****6. Group insurance (Health/Accident)****Response:** C. Any 2 of the above

File Description	Document
Report of the Placement Cell	<a href="#">View Document</a>
Data as per Data template	<a href="#">View Document</a>

**5.2 Student Progression****5.2.1****Percentage of placement of students as teachers/teacher educators****Response:** 10.69**5.2.1.1 Number of students of the institution placed as teachers/teacher educators during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	17	26	07	16

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Appointment letters of 10% graduates for each year	<a href="#">View Document</a>
Annual reports of Placement Cell for five years	<a href="#">View Document</a>

**5.2.2****Percentage of student progression to higher education during the last completed academic year****Response:** 29.71**5.2.2.1 Number of outgoing students progressing from Bachelor to PG.**

Response: 41

**5.2.2.2 Number of outgoing students progressing from PG to M.Phil.**

**5.2.2.3 Number of outgoing students progressing from PG / M.Phil to Ph.D.**

<b>File Description</b>	<b>Document</b>
Documentary evidence in support of the claim	<a href="#">View Document</a>
Details of graduating students and their progression to higher education with seal and signature of the principal	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

**5.2.3**

**Percentage of students qualifying state/national level examinations during the last five years (eg: NET/SLET/ TET/ CTET)**

**Response:** 6.47

**5.2.3.1 Number of students qualifying in state/ national level examinations (eg: NET/SLET/ TET/ CTET) during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	12	10	8	8

<b>File Description</b>	<b>Document</b>
Data as per Data Template	<a href="#">View Document</a>
Copy of certificates for qualifying in the state/national examination	<a href="#">View Document</a>

**5.3 Student Participation and Activities****5.3.1**

**Student council is active and plays a proactive role in the institutional functioning**

**Response:**

**Student council is active and plays a proactive role in institutional functioning.**

Response

The environment of college is democratic and the college adopts the mechanism of decentralized management system. A student council is a representative structure through which students can become

involved in the different sports, cultural and literary activities in the college. It is elected by the students through election. It is headed by the student leader; every year student council constitute which plays an active role in college functioning.

**The council works as in following ways -**

- The student council gives the students a voice - a platform to be heard.
- The composition of the student council of MSTT College is as follows:
  - • President •
  - Vice President •
  - Secretary • Class representatives
  - Incharge of Sport Activity .
  - Incharge of Cultural Activity.
  - Incharge of Literary Activity.
- The leaders and class representatives take responsibilities to smooth organization of assembly and daily activities.
- There are six houses of students and every house elects its house incharge, co-incharge those takes responsibility of house representation in various activities of college.
- Two members of student councils are the representative members of IQAC Cell and all the committees and Clubs of the college.
- They take part in all the discussions, meetings and have significant value in decisions on each domain related to college functioning
- Beside the student council multiple committees are constitute every year for quality and decentralize measures for optimal use of human resources.
- Each committee has student participation as nominated members according to their interest and skills.
- The student not only takes part in meetings but also make arrangements to organize meeting for discussion on important issues.
- For Ex- The student takes part in curriculum planning through student representatives.
- Member of student council decides the schedule to organized different co-curricular activities, takes approval to organize the same. circulate the information to all stake holders and makes all arrangements for successful complementation of each event.
- The student council of college takes the responsibility of follow-up of code of conduct and maintaining discipline in college.
- The campus of college is plastic free and student council strictly monitor to no use of plastic.
- Very important point is that, the member of student representatives has strong position in grievance committees such as Internal complaint committee, Anti ragging Committee, General Grievance and grievance related to internal evaluation and plays proactive role in timely resolution of student grievances.
- Above statements are reflecting how student representation plays an active role in college functioning, that shows the democratic environment of college.

File Description	Document
List of students represented on different bodies of the Institution signed by the Principal	<a href="#">View Document</a>
Documentary evidence for alumni role in institution functioning and for student welfare	<a href="#">View Document</a>
Copy of constitution of student council signed by the Principal	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural events organized at the institution during the last five years**

**Response:** 22

**5.3.2.1 Number of sports and cultural events organized at the institution during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
18	30	17	25	20

File Description	Document
Reports of the events along with the photographs with captions and dates	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Copy of circular / brochure indicating such kind of events	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution.**

**Response:**

**Response**

The MSTT College believes in forever relationship with its students as members of MSTT Family for it alumni association is established and functional. The alumni association is not registered yet, but the alumni of college are registered through online/offline registration forms. It is the luck pleasure of

college that the basket of college opportunities is filled with the diamonds in form of prominent alumni. The college is running since 1985 and given outstanding human resources to society, such as many alumni of college posted on very respectable positions as IAS, officers of Rajasthan Administration Services, School Principals, D.E.O and teachers in government and non-government schools.

The alumni of college visits randomly and share their experiences to students for better understanding of course, college environment, professional development.

Aluni representatives are the members of IQAC and takes part in meetings of IQAC form college functioning, decisions etc. they give their valuable suggestions for quality enhancement of teaching learning and some others.

Two Major Significant Contribution of Alumni are as follows –

#### 1. Contribution in Curriculum Planning and Development –

Representative of alumni are the active member of curriculum Planning committee of the college. They attend the meetings of curriculum planning committee. Takes part in preparation of Academic calendar, they takes part in review and revision of academic planning through minutes of meetings of curriculum planning committee. The current alumni are the ex-students so they have better experience and suggestion for teaching learning and learning needs of students. The alumni gives their valuable feedback on curriculum planning and support action on ground level.

#### 1. Contribution in Career and personal counseling for students

Every year counseling session jointly organized by Guidance and counseling cell and Alumni Committee of Maharaja Surajmal TT College. In last completed year 2 days guidance and counseling session organized with contribution of alumni on 06/09/2022 and 07/09/2022. The objective of the program was- 'To make aware student teachers of final year about the career opportunities' The program started by Saraswati Vandana. The program Chaired by Principal Dr. Anil Kumar Srivastava. Two prominent alumni of college, Smt. Kamlesh Government teachers (----) and Sh. Narendra Satruk (-----) was came on the invitation to provide valuable career guidance to the final year student.

First Day on 06/09/2022 – Smt. Kamlesh explained how to prepare for competitive examinations for government teaching post like. CTET, TET, DSSB, 2nd Grade teacher exam and 1st Grade teacher exam organized by Rajasthan Public Service commission. How to go through proper strategy for preparation.

On Second Day, 08/09/2022 Sh. Narendra Satruk explained that, which books are useful for preparation for competitive examinations, how to prepare notes. How to apply in repudiated school of CBSE and RBSE of private sectors on high pay scale, how to write resume and application. How to prepare demonstration teaching plan for job etc.

No financial support got from alumni because college did not call for that yet.

File Description	Document
Details of office bearers and members of alumni association	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 5.4.2

**Alumni has an active role in the regular institutional functioning such as**

1. **Motivating the freshly enrolled students**
2. **Involvement in the in-house curriculum development**
3. **Organization of various activities other than class room activities**
4. **Support to curriculum delivery**
5. **Student mentoring**
6. **Financial contribution**
7. **Placement advice and support**

**Response:** C. Any 2 or 3 of the above

File Description	Document
Report of alumni participation in institutional functioning for last completed academic year	<a href="#">View Document</a>
Documentary evidence for the selected claim	<a href="#">View Document</a>

#### 5.4.3

**Number of meetings of Alumni Association held during the last five years**

**Response:** 14

##### 5.4.3.1 Number of meetings of Alumni Association held during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4	4	0	3	3

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	<a href="#">View Document</a>

#### 5.4.4

**Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them.**

**Response:**

**Response**

**The Alumni Association of MSTT College acts as support system to the institution in many ways , such as –**

**The alumni attend the orientation program organized to orient freshly enrolled students every year and in different career counseling and academic sessions to motivate them as well as recognizing, nurturing and furthering any special talent/s in them**

Every year counseling session jointly organized by Guidance and counseling cell and Alumni Committee of Maharaja Surajmal TT College. In last completed year 2 days guidance and counseling session organized with contribution of alumni on 06/09/2022 and 07/09/2022. The objective of the program was- 'To make aware student teachers of final year about the career opportunities' The program started by Saraswati Vandana. The program Chaired by Principal Dr. Anil Kumar Srivastava. Two prominent alumni of college, Smt. Kamlesh Government teachers (----) and Sh. Narendra Satruk (-----) was came on the invitation to provide valuable career guidance to the final year student.

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On Second Day, 08/09/2022 Sh. Narendra Satruk explained that, which books are useful for preparation for competitive examinations, how to prepare notes. How to apply in repudiated school of CBSE and RBSE of private sectors on high pay scale, how to write resume and application. How to prepare demonstration teaching plan for job etc.



No financial support got from alumni because college did not call for that yet.

File Description	Document
Documentary evidence in support of the claim	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

**The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission**

**Response:**

#### **Institutional Vision and Mission**

##### **Vision**

‘To emerge as globally recognized leading educational institution by setting the standards of innovation and excellence in Teaching, Research and Training.’

##### **Mission**

- To offer students an access to quality education in teacher education and other career building areas of national and international relevance.
- To motivate students to acquire highest level of intellectual, analytical, interpretative and exceptional competencies with an attitude of lifelong learning and serving the society.
- To embrace a culture of service and engagement with our communities and professions.
- To create world class facilities and ambience for advance level of teaching and practical training.

The governance of MSTT College is reflective of an effective leadership and participatory mechanism in tune with the vision and mission. Efforts made by governance of college in supporting the statement are as follows -

- The College runs by Maharaja Surajmal Educational Society.
- The Principal of college is an Ex-officio Secretary in the management committee and has all powers as Signing authority. So, the principal leads all the administrative and academic work of college with consent of Management committee.
- Under the effective leadership of Principal and participatory mechanism various committees are functioning.
- All the teaching, non-teaching staff and students provided opportunity to participate in decision making and functioning of college as Incharge and members of college in tune with the vision and mission.
- There are a Staff council and student council.
- Each council regularly conducts meeting and takes decisions.

- Minutes of meetings and decision are communicated to all stakeholders.
- A review and feedback of all stake holders and their suggestion for best outcomes are regularly collected by IQAC of the college. The collected feedback are analyzed and the issues and suggestion in the meeting of IQAC and the Action taken reports are also uploaded on Institutional website.
- This process reflects the effective leadership and participative management mechanism of college.

File Description	Document
Vision and Mission statements of the institution	<a href="#">View Document</a>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<a href="#">View Document</a>
Documentary evidence in support of the claim	<a href="#">View Document</a>

## 6.1.2

### **Institution practices decentralization and participative management**

#### **Response:**

Response

The governance and leadership of MSTT College practices decentralization and participative management through constitution of various academic and administrative committees for every academic year in order to conduct academic programmes keeping in view the requirement of academic calendar.

In every academic year mostly 1 of July a meeting of Staff council held under the chair of Principal to constitute the various committees with consent and interest of all Staff members. After the constitution of various committees in staff meetings the faculty incharge and members of particular committees selects and nominate the student incharges and members for their own committees.

These committees are responsible to plan, execute and conclude all the activities as per academic calendar. committees have been constituted to practice decentralization of management system.

**List of Committees constituted in current academic year 2023-23 is mentioned below -**

**List of Committees of the Institution under Decentralized Management System for Academic year 2023-24**

1. IQAC
2. Anti-Ragging Committee

3. **Internal Complaint Committee/ Women Cell**
4. **Workshop & Seminar**
5. **Magazines Publication**
6. **Discipline Committee**
7. **Guidance & Counselling**
8. **Infrastructure Maintenance**
9. **Admission and Examination Cell Assembly and Attendance Committee**
10. **Cultural and Literary Activities Committee**
11. **Sports Committee**
12. **Community Engagement Committee under Unnat Bharat Abhiyan**
13. **Library Committee**
14. **ICT**
15. **Art Craft Lab.**
16. **Placement Cell**
17. **Science and Eco Club**
18. **Social Science Club**
19. **Electrol Literacy Club (ELC)**

## **Houses**

1. **Aryabhata House**
2. **Bhagat Singh House**
3. **Gargi House**
4. **Laxmi Bai House**
5. **Radha Krishnan House**
6. **Shankracharya House**

Besides above-mentioned committees many other committees such as Committees for SC, ST, OBC and Minority students which support in scholarship and other guidance and some other committees are functional. These reflect on a decentralized and participative management system of the college.

Besides the Teachers Council, the Student Council of the college is also active and takes part in decision making and functioning of the college.

File Description	Document
Relevant documents to indicate decentralization and participative management	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 6.1.3

#### **The institution maintains transparency in its financial, academic, administrative and other functions**

#### **Response:**

#### **Response**

#### **The MSTT College maintains transparency in its financial, academic, administrative and other functions in following ways**

- All the funds received by institution through the fee of students which is deposited in account of the state government's admission agency during admission and the same funds is transferred in college account by those admission agencies and in second year the students deposit the fee directly in college bank account by demand draft.
- The financial audit does by C.A. report of financial audit uploads on institutional website as transparency measures.
- Academic planning, minutes of meeting, institutional plan for internal evaluation prepared and communicated to all stakeholders through notice board, social media platform and institutional website.
- The governance of institution is decentralizing and participative. various committees are functional under chair and guidance of Principal and in association of IQAC. the responsibilities are distributed among the staff members according to their interest and attitude,
- Incharges of committees selects the student for their committees as members. So, all the stakeholders take part in decision making and all the decisions are well communicated as institution's effort for transparency in its financial, academic, administrative and other functions.
- The marks of Internal evaluation are communicated to all students before uploading on university

portal.

- There a provision of Biometric attendance for all staff members and students. The attendance is uploaded on Notice board for transparency measures.
- Every year Internal Academic and Administrative Audit does by an Internal Audit Committee to review the functioning of committees and resources available in the labs and submits its report to Principal.
- The same report is discussed in staff meetings. Necessary action takes and shared with all concerns for a transparency measure.
- There is an offline grievance redressal system but the guidelines for grievance redressal and Code of conduct uploaded on website of the college.
- The IQAC of college collects feedback from Students, Teaching and Non-Teaching Staff, Alumni, Parents etc. about the functioning of college. The feedback analysis report and action taken reports are also communicates to all stakeholders for transparency measures.
- From session 2023-24 the feedback is collecting online through google form and online analysis reports are uploaded on website that the maintenance of transparency in college functioning.

File Description	Document
Reports indicating the efforts made by the institution towards maintenance of transparency	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

#### The institutional Strategic plan is effectively deployed

#### Response:

The IQAC of the institution prepare Strategic plan for quality enrichment in overall functioning. IQAC prepared plan under Human Resource development to organize Faculty Development Program and Seminars etc. This was decided that if the college will organize the same with collaboration of a leading educational organization, so the participants will get benefits for career advancement under career advancement scheme. To implement a proposal sent to Vice Chancellor of Shri Lal Bahadur Shastri National Sanskrit University to organize a FDP with collaboration of Teaching Learning Centre Under Madan Mohan Shri Lal Bahadur Shastri National Sanskrit University, Central University. The event was successfully completed. The financial assistance as remuneration of resource persons was provided by the Management Committee of the college. IQAC planned to introduced value added courses in the session for Page 61/79 05-07-2024 03:15:04 enhance the life skills of students. 05 value added courses course in 1. Fostering Social Responsibility and Community Engagement 2. Communication skill in english language. 3. Creative writing in Hindi 4. Basic Computer Skills and 5. Art & Craft introduced and successfully completed by students .

File Description	Document
Documentary evidence in support of the claim	<a href="#">View Document</a>
Link to the page leading to Strategic Plan and deployment documents	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 6.2.2

**The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

**Response:**

**Response –**

**The college has well structured and decentralized management system . The functioning of college bodies is effective and efficient as visible from policies, administrative set up, appointment and service rules procedure etc such as –**

- The Principal as the Head of the Institution is the leader who is responsible for various administrative services of the institution.
- The principal is assisted by the Head of the department and faculty members. They all discuss the major programmes and issues in the College and supports the principal in the administration of the institution.
- The IQAC plays an important role for monitoring the internal quality of the institution. The Academic wing of the college lays emphasis on Extension and Outreach Programmes and provides platforms for students and faculty to reach out to the community College Committees: Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes
- . Each committee consists of chairman and members. It is through these committees that the college seeks decentralization of power structure. The Curricular aspects are handled by Exam Cell, Library, Research cell. Co-curricular activities include Arts, Sports and Literary Clubs. Student welfare is ensured through Placement Cell, Discipline Cell, Grievance Cell and Alumni Association also contribute to student welfare. The college has a well-defined organizational structure in the administration staff.
- **The college has recognized as Teacher education institution. Approved by the NCTE.**
- **All the norm and standard of statutory body are followed by the college that reflect in infrastructure, administrative and human resource level.**
- **As per gazette notification of NCTE total required post of teaching and non-teaching staff are filled.**
- **All the service progress of each staff members is recorded in service books**
- Teachers in the institution are recruited by giving advertisement in Regional and National news

pears. The shortlisted eligible candidates are called for interview.

- Minimum three candidate are mandatory to attend the interview to fill a vacant post. Interview are conducted by the panel constituted by the University constituted by the University comprises of V.C nominee educationist and subject experts. Candidates are selected as per desired qualification and subject knowledge.
- All the faculty members are full time and approved by University. Salary is given to staff members by A/c payee cheques and salary structure is as per norms of NCTE and State Govt. of Rajasthan. Every appointed staff member got confirmation letter after a certain period of appointment. Institution recognized as a good place to work. Other facilities such as study leaves and duty leaves are also provided for staff welfare.
- **The code of conduct to all stakeholders and uploaded on website.**

File Description	Document
Documentary evidence in support of the claim	<a href="#">View Document</a>
Link to Organogram of the Institution website	<a href="#">View Document</a>

### 6.2.3

**Implementation of e-governance are in the following areas of operation**

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination System**
- 6.Biometric / digital attendance for staff**
- 7.Biometric / digital attendance for students**

**Response:** C. Any 3 or 4 of the above

File Description	Document
Screen shots of user interfaces of each module	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Annual e-governance report	<a href="#">View Document</a>

### 6.2.4

**Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions / decisions.**



### **Response:**

The college is functioning with the values of decentralized and participative management system. The college has various cells or committees such as IQAC, curriculum Planning Committee, Internal complaint committee, Grievance committee, Science and eco club, Committee for Community engagement under Unnat Bharat Abhiyan, Cultural and Sports committees etc. to touch each and every criterion of qualitative functioning and teaching learning process.

All the committees play very significant and effective role in college functioning of college. Effectiveness of various bodies/ cells/ committees/ clubs is evident through minutes of meetings and implementation of their decisions. For example

1. Decision of curriculum planning committee for introducing some value added courses of zero credit such as a certificate course to provide students more opportunity Curriculum flexibility and build competency.

### **Description**

The curriculum planning committee is one of the most important committees of the college works in association of IQAC. The committee holds all the responsibilities of curriculum planning and implementation in line of PLOs and CLOs. The committee organized regular meeting for curriculum enrichment. In meeting held on 1 December 2022 to introduce value added courses for B.Ed. – I students from session 2022-23.

### **Implementation of decisions**

### **Five value added courses mentioned below were introduced**

1. Fostering Social Responsibility and Community Engagement - Coordinator – Smt. Neelam Singh
2. Creative Writing in Hindi – Coordinator – Smt. Brajesh Kumari.
3. Communication Skill in English language. – Coordinator – Smt. Shashikanta Sharma
4. Basic computer skills and digital teaching tools – Coordinator – Sh. Harendra Kumar Sharma
5. Art and Craft – Coordinator – Smt. Shweta Rai.

Time allotted for each course was 30 hours. 30 students are enrolled in each course. Course completion certificate given to all student after successful completion of course.

File Description	Document
Minutes of the meeting with seal and signature of the Principal	<a href="#">View Document</a>
Action taken report with seal and signature of the Principal	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

#### Effective implementation of welfare measures for teaching and non-teaching staff is in place

#### Response:

The MSTT College is best place to work. The administration always stands with its staff member. All the members are treated as family member in college. Various welfare measures adopted by college are as follows –

1. All Teaching and Non-teaching staff is permanent and full time.
2. Salary of staff member is given as per norms of Pay Scale of UGC and state government.
3. Annual appraisal is provided to staff
4. All leaves such as C.L and, medical leave and privilege leave are given as per norms.
5. Provision for Maternity leave is also existing for female staff members.
6. Daily tea and refreshment facility are provided to all staff members by college canteen.
7. Teachers are awarded for their contribution on teacher's day.
8. All the faculty members are encouraging to attend faculty induction programs, seminar, work shop etc., Study leaves are provided for the same.
9. Uniform is given every year to non-teaching staff.
10. ESI facility is given
11. Documentary appraisal provided to staff members.
12. The whole campus is wi-Fi enabled and the facility is opened to all stakeholders for academic purpose.
13. Every year a get to gather is organized for staff by management committee.
14. All the teachers takes academic leave with pay for research and academic work .
15. The teachers got full support as library, time for study and research tool etc. during their research work.

<b>File Description</b>	<b>Document</b>
List of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View Document</a>
List of beneficiaries of welfare measures provided by the Institution with seal and signature of the Principal	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the last five years**

**Response:** 1.82

**6.3.2.1 Number of teachers provided with financial support to attend seminar / conferences / workshops and towards membership fees of professional bodies during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	00	00	00	00

<b>File Description</b>	<b>Document</b>
Income Expenditure statement highlighting the financial support to teachers	<a href="#">View Document</a>
E-copy of letter/s indicating financial assistance to teachers	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Certificate of participation for the claim	<a href="#">View Document</a>

**6.3.3**

**Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years.**

**Response:** 4

**6.3.3.1 Total number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	1	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Brochures / Reports along with Photographs with date and caption	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 6.3.4

**Percentage of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes**

**Response:** 11.82

**6.3.4.1 Total number of teachers undergoing online/face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	3	0	0	00

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Copy of Course completion certificates	<a href="#">View Document</a>

### 6.3.5

**The institution has a performance appraisal system for teaching and non-teaching staff**

**Response:**

The institution has performance appraisal system for teaching and non-teaching staff. The administration of college through Principal adopts following procedure for performance appraisal - .

- All the teaching staff is permanent and approved by the affiliating university.

- The appointment of teachers made on provision but their jobs and services are confirmed as per their performance in provision period.
- The confirmation letters are provided to all teaching and nonteaching staff and their performance and appraisal record is maintained in service books.
- Every year 3 increment is given to teaching and non-teaching staff as per their performance as per norms.
- Besides above documentary appraisal is also gives to staff member in form of appreciation letter for their performance in various task of institutional functioning.
- A letter provided to staff members as evidence of their responsibility performed in their service to provide them support of career advancement.

File Description	Document
Proforma used for Performance Appraisal for teaching and non-teaching staff signed by the Principal	<a href="#">View Document</a>
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

#### **Institution conducts internal or/and external financial audit regularly**

#### **Response:**

In MSTT College transparency exists on each and every level of the functioning of college. There is a strong mechanism adopted for financial expenditure. the financial resource of college is fee of student only which is collected by admission body of State Government through online mode and transfers to college bank account after admission of student in first year. In B.Ed. second year the fee is deposits in college bank account by students through demand drafted. the classified structure of expenditure of funds received through fee is given by government. The expenses do according to the same. Principal regularly monitors that the funds spend according the regulations and no mis use of funds made at any level. Principal regularly check the accounts detail takes feedback. Yearly external financial audit dies by Chartered accountant. The financial audit report uploaded on college website for transparency measures. No objection made by CA in financial audit during last five years.

File Description	Document
Report of Auditors of last five years signed by the Principal	<a href="#">View Document</a>

**6.4.2**

**Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the last five years (not covered in Criterion III)(INR in Lakhs)**

**Response:** 0

**6.4.2.1 Total funds received from non-government bodies, individuals, philanthropists during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

**File Description****Document**

Data as per Data Template

[View Document](#)

**6.4.3**

**Institutional strategies for mobilization of funds and the optimal utilization of resources are in place.**

**Response:**

The college adopts strategic plans for fund mobilization and optimal use of resources. The college gets the funds from the fee of students. Every year in the beginning of session Demands for each committees and other expenses are called by the concern incharges . The priorities of expenditure are listed by the the committee chaired by the Principal, including Accountant and members of IQAC. The expenditure of funds does according to the classified expenditure of fee. and as per plan prepare by committee and approved by Principal and President of Management Committee. Optimal use of fund according to plan monitor by Principal . Academic and Administrative to check the optimal use of resources according to academic planning.

**File Description****Document**

Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal

[View Document](#)

Link for additional information

[View Document](#)

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies**

**Response:**

The IQAC of the college is a leading committee under chairman ship of Principal. The IQAC takes the responsibility to enhance the quality measures in overall institutional functioning and responsible for quality assurance in collage. The IQAC of college constituted in 2014 and continuously working for quality enrichment. After 1st cycle the significant initiatives taken by IQAC for quality increment are as follows -

- IQAC organized regular meetings on a specific interval to review the the work which is planed previously. to take decisions for quality initiatives.
- Internal Academic and Administrative Audit does under the IQAC
- Organization of Faculty Development Programme.
- Submission of AQAR
- Organization of Student Induction Programme, Departmental Seminar, Workshop, Orientation and outreach activities etc.
- Organization of Alumni meet and got alumni support in career counseling.
- Academic planning and implementation done by curriculum planning committee under IQAC.
- Publication of yearly magazine 'Smriti'.
- Feedback of stakeholders were collected, analyzed and action taken. The analysis report of feedback is uploaded on institutional website.
- Entry level test and orientation programme organized to identify different learning needs of students.
- The institution made a member of Unnat Bharat Abhiyan and adopted 5 villages. IQAC of the institution organized random visits to community and organized student induction programme on community engagement to sensitize students for community and develop empathy and human values among them.
- Organization of Collaborative activities.
- Follow-up of student's progression.
- Organization of NAAC sponsored webinar.
- Organize a national seminar in online mode from 13/06/2020 to 14/06/2020.
- Organization of collaborative Online Seminar with Dakshin Bharat Hindi Prachar Sabha, Madras.
- 

File Description	Document
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.5.2**

**The institution reviews its teaching-learning process periodically through IQAC or any other mechanism**

**Response:**

The teaching learning process of the institution planned by curriculum planning committee in form of academic calendar for curricular and co-curricular activities and for internal evaluation. Adherence of academic planning monitored by IQAC. Various mechanism adopts by IQAC such as -

1. Constitution of curriculum planning committee.
2. Annual academic planning
3. Teacher's regular takes the feedback from students about teaching. 4. teaching learning process is reviewed by curriculum planning committee and regular staff meetings organized to review the improvement of teaching learning process and necessary action taken.
4. Feedback from stake holders also collected by IQAC to collect the improvement in teaching learning process.

**File Description****Document**

Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal

[View Document](#)

**6.5.3**

**Average number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the last five years.**

**Response: 0**

**6.5.3.1 Number of quality initiatives taken by IQAC or any other mechanism for promoting quality during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0



File Description	Document
Report of the work done by IQAC or other quality mechanisms	<a href="#">View Document</a>
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### 6.5.4

**Institution engages in several quality initiatives such as**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements**
- 2. Timely submission of AQARs (only after 1st cycle)**
- 3. Academic Administrative Audit (AAA) and initiation of follow up action**
- 4. Collaborative quality initiatives with other institution(s)**
- 5. Participation in NIRF**

**Response:** C. Any 2 of the above

File Description	Document
Feedback analysis report	<a href="#">View Document</a>
e-Copies of the accreditations and certifications	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Consolidated report of Academic Administrative Audit (AAA)	<a href="#">View Document</a>
Link to the minutes of the meeting of IQAC	<a href="#">View Document</a>
Link to Annual Quality Assurance Reports (AQAR) of IQAC	<a href="#">View Document</a>

#### 6.5.5

**Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives**

**Response:**

**The MSTT College keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives**

**Qualitative incremental initiatives taken by college after first cycle are as follows –**

**Ex. – 1,**

**Initiatives to institutionalize research, consultancy and collaborative activities –**

- In first cycle the Peer team mentioned its report that the college is has lack of institutionalize research, consultancy and collaborative activities. The IQAC of college has taken initiatives to quality increment in this criterion, such as –
- The college is a research center of Education subject of Maharaja Surajmal Brij University. Classes of Ph.D. course work of education subject were organized in college to all research scholars of University.
- The Principal is the Convenor of Departmental Research Committee of Education department of University.
- 6 faculty members completed his Ph.D. after first cycle and 3 are doing Ph.D. .
- The college has constituted Research and development committee as per the guideline of UGC.
- Faculty members attended Seminar, Workshop, published research Paper and attended FDP as quality increment in academic and professional criteria.

To enhance the collaborative activities, below mentioned initiatives has taken by college during the last five year –

- Organized webinar with financial and academic support of NAAC. NAAC advisor Prof. Pratibha Singh were present and provided academic support on theme to participant.
- Online seminar with collaboration of Uchcha Shiksha Sansthan, Dakshin Bharat Hindi Prachar Sabha, Madras.
- An FDP organized with collaboration of TLC Sh Lal Bahadur Shashtri National Sanskrit University, Delhi.
- Besides above various collaborative activities organized at Institutional level.

**Ex. – 2,**

**Innovation in Academic activities.**

**The college initiated various innovative practices in to quality enrichment in academic field for best learning outcomes of students. Such as**

- Constituted Curriculum Planning Committee to plan, implementation and review the curriculum in line of PLOs and CLOs.
- PLOs and CLOs defined and uploaded on institutional website.
- More academic flexibility for curricular enhancement such as 15 pedagogy and 5 elective

courses are offered. ! Value added course in 2020-21, 1 in 2021-22 and value added courses in 2022-23 and 23-24 are introduced.

- Various Student induction programs, expert lectures career counseling with support of alumni, Departmental Semina, workshop etc. organized during last five year.
- College has strong mechanism to monitor the student performance during internship. As internship program organized in three phases -pre-internship phase, internship phase and post-internship phase.

File Description	Document
Relevant documentary evidence in support of the claim	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements**

**Response:**

**Response -**

- The MSTT college is committed to environment conservation. The college has stated energy policy and streamline ways of energy conservation.
- The guideline for use of energy and electrical appliances is displayed on Notice board of the college. The economic use of energy is monitored by the student council. CCTV cameras are installed on each corner to monitor the energy conservation.
- The energy requirement of college is fulfilled from the electric supply from the electricity board. The sunlight in cold days use as alternative source of energy.
- The building of instituting is surrounded with lush green area that maintains the temperature of campus in hot days.
- All the staff members and students are strictly instructed to switch off the buttons of electric appliances when these are not using. Students are encouraged to plant trees.
- Poster making and other activities are organized for energy conservation.
- Science and Eco Club of students under Incharge ship of mentors constitute every year. The club works with sensitivity and to develop sensitivity in other stakeholders regarding issues of environment and ecology.
- The club posted slogans and posters on different corners of college of energy conversation.
- The club organize multiple events to create awareness for energy conservation on 'World Energy Conservation Day' every year.
- A Speech competition on theme 'Energy conservation is demand for preserving our future.' Organized by Science and eco club on the occasion on World energy Conservation Day on 14 December 2023.
- Expert lecture organized by college to dream line the way of energy conservation. Prof. Magan Prasad, Head and dean of Chemistry department, M.S.J. Government P.G. College, Bharatpur. And Dr. Bhagat Singh Assistant Professor, Department of Biology M.S.J. Government P.G. College, Bharatpur are given their meaning full lecture on theme to make students and teacher sensitive and committed for energy conservation

File Description	Document
Institution energy policy document	<a href="#">View Document</a>

**7.1.2****Institution has a stated policy and procedure for implementation of waste management****Response:**

The MSTT College has a stated policy and procedure for implementation of Wastwe management as -

- Institution is very conscious toward environment. The campus is waste free.
- The use of polythene is strictly prohibited in campus.
- The waste is collected in separate labeled dustbins allocated to points of campus according to the nature of waste as Dry waste, Wet waste, Biodegradable and Non-biodegradable waste.
- The students teaching and non-teaching staff and other stake holders are instructed through written message on notice boards to use the labeled dustbins accordingly to through the waste.
- The biodegradable waste is collected and changed in compost using herbal method
- . A Vermi compost plant is installed in session 2022-23 to recycle the biodegradable waste in herbal compost to nurture the greenery of institution.
- Other non-easily decomposed waste is collected in the dustbins situated on each campus of institution and thrown in municipal corporation van for decomposition.
- The waste water is reuse and recycle through a systemic process - the waste water of kitchen is directly reached to lines of trees near the canteen.
- Slogans are posted on prime locations of college to aware the students for waste management

**File Description****Document**

Documentary evidence in support of the claim

[View Document](#)

**7.1.3****Institution waste management practices include**

- 1. Segregation of waste**
- 2. E-waste management**
- 3. Vermi-compost**
- 4. Bio gas plants**
- 5. Sewage Treatment Plant**

**Response:** C. Any 2 of the above

File Description	Document
Income Expenditure statement highlighting the specific components	<a href="#">View Document</a>
Geo-tagged photographs	<a href="#">View Document</a>
Documentary evidence in support of each selected response	<a href="#">View Document</a>

**7.1.4**

**Institution has water management and conservation initiatives in the form of**

- 1. Rain water harvesting**
- 2. Waste water recycling**
- 3. Reservoirs/tanks/ bore wells**
- 4. Economical usage/ reduced wastage**

**Response:** B. Any 3 of the above

File Description	Document
Geotagged photographs	<a href="#">View Document</a>
Documentary evidence in support of the claim	<a href="#">View Document</a>

**7.1.5**

**Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment**

**Response:**

**Response -**

The Maharaja Surajmal Teachers Training college is conscious its responsibility towards environment conservation. Various measures taken to create healthy environment in college as well as in community. Some examples of institutional functioning for pollution free healthy environment are as follows -

1. The college has lush green covered area as a measure of green and healthy environment. Every year a plantation drive as a mandatory activity organized on 5th of June, The world Environment Day.in college and in community. College has planted more than 200 trees with active support of students in local community and inside the college campus and out side of college campus.

2. Cleanliness is the first priority of college, so the college maintains a regular cleaning of whole campus by sweeper of college. Every week outside vendor is also called for cleaning of extra area. The maintenance of gardens, plants and trees does through gardener of college. Sanitation and cleaning of toilets does through Sweeper appointed for it.

3. The use of polythene is strictly prohibited in the college. The posters regarding it are pasted on walls of college and stakeholders are oriented to no use of plastic. The students made solders in college adventure of plastic free environment. The college organized Nukkad Natak and rallies to make community plastic free. college

4. Environment conservation is a fundamental principle of college many awareness programme like plantation, speech competition and so on organized by Science and eco club of the college. Incurrent academic year Competition on theme “Energy Conservation is the Demand of Our future Conservation. Organized on occasion of energy conservation day. 5. Workshop on global warming organized in Government School Bhajhera by college as linkage activity in community.

5.. On 27 May 2023 a Bi-cycle rally was organized by science and eco club of college in local community to give a message for healthy environment and to use bi-cycle for environment and for self-health. .

**6..The roads in college campus are pedestrian friendly.**

**7. the college has stated policy for less use of paper. The governance adopted as e-governance. Most of the work and circulation of information does online to less use of paper for environment conservation.**

File Description	Document
Documents and/or photographs in support of the claim	<a href="#">View Document</a>

**7.1.6**

**Institution is committed to encourage green practices that include:**

- 1. Encouraging use of bicycles / E-vehicles**
- 2. Create pedestrian friendly roads in the campus**
- 3. Develop plastic-free campus**
- 4. Move towards paperless office**
- 5. Green landscaping with trees and plants**

**Response:** C. Any 3 of the above

<b>File Description</b>	<b>Document</b>
Videos / Geotagged photographs related to Green Practices adopted by the institution	<a href="#">View Document</a>
Snap shots and documents related to exclusive software packages used for paperless office	<a href="#">View Document</a>
Circulars and relevant policy papers for the claims made	<a href="#">View Document</a>

### 7.1.7

**Percentage of expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)**

**Response:** 0.4

**7.1.7.1 Total expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.25	0	0	0	0

<b>File Description</b>	<b>Document</b>
Income Expenditure statement on green initiatives, energy and waste management	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

### 7.1.8

**Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges.**

**Response:**

**The MSTT College puts forth efforts leveraging local environment, locational knowledge and resources community practice and challenges**



- The MSTT college puts forth strong efforts leveraging local environment. It could be described in bellow mentioned points -
- The college has adopted 05 local villages under Unnat Bharat Abhiyan as participating institution.
- All the student visited to villages to know the community. Awareness discussion and cleanliness drives organized in villages.
- During house hold survey and PRA activities students learnt about the locational knowledge and resource.
- During household, village survey students collected the data and known challenges and strengths of community.
- Two faculty members attended Master Trainer Training Programme on Community Based Participative Research organized by UGC.
- One faculty member attended the FDP on Mentoring for Institutional Social Responsibility and Facilitation for Community Engagement organized at Banasthali Vidya Peeth, Jaipur, with collaboration of Mahatama Ganndhi National Council of Rural Education from 3-8 August 202
- Awareness programme and engagement with community practice adopts and programmes organized in villages.
- The team UBA of institution with students attends the meetings of Gram Sabha to know the challenges and government schemes for villages

File Description	Document
Documentary evidence in support of the claim	<a href="#">View Document</a>

### 7.1.9

**Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways**

- 1. Code of Conduct is displayed on the institution's website**
- 2. Students and teachers are oriented about the Code of Conduct**
- 3. There is a committee to monitor adherence to the Code of Conduct**
- 4. Professional ethics programmes for students, teachers, administrators and other staff are organized periodically**

**Response:** C. Any 2 of the above

File Description	Document
Web-Link to the Code of Conduct displayed on the institution's website	<a href="#">View Document</a>
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	<a href="#">View Document</a>
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe at least two institutional best practices (as per NAAC format given on its website)**

**Response:**

**Practice - 1**

**Title - Introduce Value Added Course .**

**Context** - The IQAC has decided to introduced 05 value added courses to make them students successful professional and gentle human being.

**Objectives**

- To make them competent in participation in all school and social activities during internship and during professional life.
- To explore the hidden abilities of students according their interest criteria.
- To sensitize them for community.
- To make them skilled in using digital tools in teaching learning process
- To make them communicate and reflect in Hindi and English languages.
- To explore their skills of art to make the life beautiful.

**Practice -**

- 05 value added course as 1. Fostering Social Responsibility and Community Engagement - Course coordinator - Neelam Singh 2. Communication skill in English language - Course Coordinator - Smt. Shashikanta Sharma 3. Creative writing in Hind, Course Coordinator - Smt. Brajesh Kumari, 4. Basic Computer Skill - Course coordinator - Sh Harendra Kumar Sharma and 5. Art & Craft introduced, Course coordinator - Smt. Shweta Rai.
- The course content with learning outcomes prepared and the registration of each course 30 students has done from B.Ed. - I students. Each course is of 30 hours including theory practical

and assignment. The time allotted in academic calendar and time table for VAC. The course completed according to plan

**.Outcomes**

- All value-added courses completed successfully by all registers students and course completion certificate provided by institution.

**Practice – II**

**Title – FDP with Collaboration.**

**Context –**

The IQAC of the college decided to organize a Faculty Development Programme with collaboration of a reputed institution of India for progression of faculty of the institution as staff welfare measure and optimal use of resources through linkage activities. The IQAC sent a request letter to Vice chancellor of Sh. Lal Bahadur Shashtri University to conduct with TLC of the University. The FDP has been organized in month of September after consent of VC of Collaborative University and with financial support of Management Committee of the institution.

**Objectives**

- The objectives of this programme were to enhance skills of designing & developing various research tools and to give insight in the process of standardizing them w.r.t. reliability & validity.
- To promote research culture and develop research skills of participant
- To develop professional skills of the teachers of the institution and other teachers of other institution.

**Practice - II**

**Internal Quality Assurance Cell (IQAC), Maharaja Surajmal Teachers Teaching College** (Permanent Affiliated to MS Brij University) Bharatpur, Rajasthan in collaboration with **The Teaching Learning Centre (TLC) of Shri Lal Bahadur Shastri National Sanskrit University (Central University), New Delhi** organized **One Week Online National Faculty Development Programme on Design, Develop & Standardize: Research Tools** from **12th to 16th September, 2022** which was the **06th programme of Phase-VI**. This programme was conducted in an **online mode** through **Google Meet platform**.

**Outcomes -**

Participants acquired skills in designed and standardized research tools.

File Description	Document
Photos related to two best practices of the Institution	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1

**Performance of the institution in one area of distinctiveness related to its vision, priority and thrust**

**Response:**

#### **Vision**

‘To emerge as globally recognized leading educational institution by setting the standards of innovation and excellence in Teaching, Research and Training.’

#### **Mission**

- To offer students an access to quality education in teacher education and other career building areas of national and international relevance.
- To motivate students to acquire highest level of intellectual, analytical, interpretative and exceptional competencies with an attitude of lifelong learning and serving the society.
- To embrace a culture of service and engagement with our communities and professions.
- To create world class facilities and ambience for advance level of teaching and practical training.

The vision of college clearly reflects in the performance of college in different initiatives implemented, Such as –

- To encourage the standards of innovation IQAC has become more active, organized frequent meetings taken decisions and also taken responsibility for the implementation of decisions and review of outcomes on ground level.
- Teachers of college using more modern tools and techniques to emphasis global standard of teachers training.
- Student Induction Programs and Outreach activities organized to for career building of student teachers in national and international relevance.
- IQAC organized linkage activities as Teaching practice in local school and other to motivate the students to acquire highest level of intellectual, analytical, interpretative and exceptional competencies with an attitude of lifelong learning and serving the society.
- College is the member of Unnat Bharat Abhiyan and organized various activities in adopted villages to embrace a culture of service and engagement with our communities and professions.
- ICT facilities including Projectors, Wi-Fi and Smart class reflects the mission of college to create world class facilities and ambience for advance level of teaching and practical training.

<b>File Description</b>	<b>Document</b>
Photo and /or video of institutional performance related to the one area of its distinctiveness	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

The Maharaja Surajmal teachers Training college is the leading college in the field of Teachers education of Bharatpur (Rajasthan). The college established in 1985 and continuously running since the date of establishment with outstanding performance. The college started by Maharaja Surajmal Educational Society. At the time of establishment of college there was no any other college available in the Bharatpur City. Till 2015 the college was affiliated with University of Rajasthan with permanent affiliation after 2015 the college has permanent affiliation with Maharaja Surajmal Brij University, Bharatpur. The college crossed various milestones of quality parameters like recognition as 2(f) and 12 (B) Permanent affiliation, Permanent NOC from the State government etc. due to functioning in the way of quality education under the leadership of Principal who is leading the college since 2005.

The college has strategic plan to transform in multidisciplinary with the collaboration of other college – Maharaja Surajmal mahila Mahavidyalya of same management committee which runs UG programmes in Science, Language, Social science and Arts stream. The college has plan to transform in a cluster of multidisciplinary as per the guideline of UGC and open new Integrated Teacher Education Program with the approval of NCTE.

### Concluding Remarks :

- The Maharaja Surajmal Teachers Training college is Permanent affiliated to Maharaja Surajmal University. Adhere the curriculum of University.
- The curriculum planning at college level by a committee in line of PLOs and CLOs.
- Curriculum planning of college provides opportunity to students for all round life skill as well as professional development.
- The enrollment ratio in college is 99.99 percent which reflects the quality of teaching learning process of college.
- Various student Induction and skill development program organized by college to enhance the knowledge of students
- Internship organized by Government of Rajasthan in Government Schools.
- The college adopts systemic mechanism to monitor the performance of students during internship.
- College encourage eco system for research. The college is research center. Principal is the Supervisor in education subject of affiliating university. 2 Research scholars of the research center of college under the supervision of principal awarded Ph.D. by University. And 1 research scholar who is also faculty of college persuing Ph.D. from the research center of college.
- Students does action research during internship as a mandatory assignment gives to them by college on mandatory basis.
- Teacher orientation programs and faculty development programs organized by IQAC for faculty development.
- The infrastructure and instructional facilities at in college are well maintained. 4 classes are ICT enabled. There is a well-furnished conference room with LCD projector and a multipurpose hall for cultural program Indoor and outdoor games facility.
- Smart class is available in college for teaching of teacher educators and for teaching practice of students.

- The college adopts initiatives for student support.
- Alumni provides their support in career counseling, decision making and curriculum planning.
- Placement cell makes arrangements for placement of students and to guidance and counseling.
- The governance of college is efficient, transparent, decentralized and participative.
- The core value of college is to serve the society and create responsible human being for society.
- The college is conscious towards the environmental issues and environment conservation.
- The distinctiveness of college is commitment for quality measures.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification					
1.2.4	<p><b>Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through</b></p> <ol style="list-style-type: none"> <li>1. <b>Provision in the Time Table</b></li> <li>2. <b>Facilities in the Library</b></li> <li>3. <b>Computer lab facilities</b></li> <li>4. <b>Academic Advice/Guidance</b></li> </ol> <p>Answer before DVV Verification : B. Any 3 of the above            Answer After DVV Verification: D. Any 1 of the above            Remark : DVV has made changes as per the report shared by the HEI</p>					
1.4.1	<p><b>Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders.</b></p> <p><b>Structured feedback is obtained from</b></p> <ol style="list-style-type: none"> <li>1. <b>Students</b></li> <li>2. <b>Teachers</b></li> <li>3. <b>Employers</b></li> <li>4. <b>Alumni</b></li> <li>5. <b>Practice teaching schools/TEI</b></li> </ol> <p>Answer before DVV Verification : A. All of the above            Answer After DVV Verification: C. Any 3 of the above            Remark : DVV has made changes as per the report shared by the HEI</p>					
1.4.2	<p><b>Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following</b></p> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website            Answer After DVV Verification: B. Feedback collected, analysed and action has been taken            Remark : DVV has made changes as per the report shared by the HEI</p>					
2.1.2	<p><b>Percentage of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the last five years..</b></p> <p>2.1.2.1. <b>Number of students enrolled from the reserved categories during last five years..</b>            Answer before DVV Verification:</p> <table border="1" style="margin-left: 40px;"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> </table>	2022-23	2021-22	2020-21	2019-20	2018-19
2022-23	2021-22	2020-21	2019-20	2018-19		



79	86	73	119	76
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Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
71	68	74	73	73

Remark : DVV has considered the supporting document and made changes accordingly

2.2.4 **Student-Mentor ratio for the last completed academic year**

2.2.4.1. **Number of mentors in the Institution**

Answer before DVV Verification : 22

Answer after DVV Verification: 1

Remark : DVV has considered the supporting document and made changes accordingly

2.3.4 **ICT support is used by students in various learning situations such as**

1. **Understanding theory courses**
2. **Practice teaching**
3. **Internship**
4. **Out of class room activities**
5. **Biomechanical and Kinesiological activities**
6. **Field sports**

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : DVV has made changes as per the report shared by the HEI

2.3.6 **Institution provides exposure to students about recent developments in the field of education through**

1. **Special lectures by experts**
2. **'Book reading' & discussion on it**
3. **Discussion on recent policies & regulations**
4. **Teacher presented seminars for benefit of teachers & students**
5. **Use of media for various aspects of education**
6. **Discussions showcasing the linkages of various contexts of education- from local to regional to national to global**

Answer before DVV Verification : A. Any 5 or more of the above

Answer After DVV Verification: C. Any 3 of the above  
 Remark : DVV has made changes as per the report shared by the HEI

2.4.1 **Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include**

1. **Organizing Learning (lesson plan)**
2. **Developing Teaching Competencies**
3. **Assessment of Learning**
4. **Technology Use and Integration**
5. **Organizing Field Visits**
6. **Conducting Outreach/ Out of Classroom Activities**
7. **Community Engagement**
8. **Facilitating Inclusive Education**
9. **Preparing Individualized Educational Plan(IEP)**

Answer before DVV Verification : B. Any 6 or 7 of the above  
 Answer After DVV Verification: C. Any 4 or 5 of the above  
 Remark : DVV has made changes as per the report shared by the HEI

2.4.2 **Students go through a set of activities as preparatory to school-based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as**

1. **Formulating learning objectives**
2. **Content mapping**
3. **Lesson planning/ Individualized Education Plans (IEP)**
4. **Identifying varied student abilities**
5. **Dealing with student diversity in classrooms**
6. **Visualising differential learning activities according to student needs**
7. **Addressing inclusiveness**
8. **Assessing student learning**
9. **Mobilizing relevant and varied learning resources**
10. **Evolving ICT based learning situations**
11. **Exposure to Braille /Indian languages /Community engagement**

Answer before DVV Verification : A. Any 8 or more of the above  
 Answer After DVV Verification: C. Any 4 or 5 of the above

	Remark : DVV has made changes as per the report shared by the HEI
2.4.4	<p><b>Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses</b></p> <ol style="list-style-type: none"> <li>1. <b>Teacher made written tests essentially based on subject content</b></li> <li>2. <b>Observation modes for individual and group activities</b></li> <li>3. <b>Performance tests</b></li> <li>4. <b>Oral assessment</b></li> <li>5. <b>Rating Scales</b></li> </ol> <p>Answer before DVV Verification : A. All of the above  Answer After DVV Verification: C. Any 2 of the above  Remark : DVV has made changes as per the report shared by the HEI</p>
2.4.5	<p><b>Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of</b></p> <ol style="list-style-type: none"> <li>1. <b>Preparation of lesson plans</b></li> <li>2. <b>Developing assessment tools for both online and offline learning</b></li> <li>3. <b>Effective use of social media/learning apps/adaptive devices for learning</b></li> <li>4. <b>Identifying and selecting/ developing online learning resources</b></li> <li>5. <b>Evolving learning sequences (learning activities) for online as well as face to face situations</b></li> </ol> <p>Answer before DVV Verification : A. All of the above  Answer After DVV Verification: E. Any 1 or none of the above  Remark : DVV has made changes as per the report shared by the HEI</p>
2.4.6	<p><b>Students develop competence to organize academic, cultural, sports and community related events through</b></p> <ol style="list-style-type: none"> <li>1. <b>Planning and scheduling academic, cultural and sports events in school</b></li> <li>2. <b>Planning and execution of community related events</b></li> <li>3. <b>Building teams and helping them to participate</b></li> <li>4. <b>Involvement in preparatory arrangements</b></li> <li>5. <b>Executing/conducting the event</b></li> </ol> <p>Answer before DVV Verification : A. All of the above  Answer After DVV Verification: C. Any 3 of the above  Remark : DVV has made changes as per the report shared by the HEI</p>
2.4.7	<p><b>A variety of assignments given and assessed for theory courses through</b></p> <ol style="list-style-type: none"> <li>1. <b>Library work</b></li> </ol>

	<p>2. <b>Field exploration</b>  3. <b>Hands-on activity</b>  4. <b>Preparation of term paper</b>  5. <b>Identifying and using the different sources for study</b></p> <p>Answer before DVV Verification : A. Any 4 or more of the above  Answer After DVV Verification: C. Any 2 of the above  Remark : DVV has made changes as per the report shared by the HEI</p>
2.4.10	<p><b>Nature of internee engagement during internship consists of</b></p> <ol style="list-style-type: none"> <li>1. <b>Classroom teaching</b></li> <li>2. <b>Mentoring</b></li> <li>3. <b>Time-table preparation</b></li> <li>4. <b>Student counseling</b></li> <li>5. <b>PTA meetings</b></li> <li>6. <b>Assessment of student learning – home assignments &amp; tests</b></li> <li>7. <b>Organizing academic and cultural events</b></li> <li>8. <b>Maintaining documents</b></li> <li>9. <b>Administrative responsibilities- experience/exposure</b></li> <li>10. <b>Preparation of progress reports</b></li> </ol> <p>Answer before DVV Verification : A. Any 8 or more of the above  Answer After DVV Verification: C. Any 4 or 5 of the above  Remark : DVV has considered the supporting document and made changes accordingly</p>
2.4.13	<p><b>Comprehensive appraisal of interns’ performance is in place. The criteria used for assessment include</b></p> <ol style="list-style-type: none"> <li>1. <b>Effectiveness in class room teaching</b></li> <li>2. <b>Competency acquired in evaluation process in schools</b></li> <li>3. <b>Involvement in various activities of schools</b></li> <li>4. <b>Regularity, initiative and commitment</b></li> <li>5. <b>Extent of job readiness</b></li> </ol> <p>Answer before DVV Verification : B. Any 4 of the above  Answer After DVV Verification: D. Any 1 or 2 of the above  Remark : DVV has made changes as per the report shared by the HEI</p>
2.5.2	<p><b>Percentage of fulltime teachers with Ph. D. degree during the last five years</b></p> <p>2.5.2.1. <b>Number of full time teachers in the institution with Ph.D. degree during last five years</b></p> <p>Answer before DVV Verification : 11  Answer after DVV Verification: 14</p> <p>Remark : DVV has considered the supporting document and made changes accordingly</p>

2.6.2	<p><b>Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation</b></p> <ol style="list-style-type: none"> <li>1. <b>Display of internal assessment marks before the term end examination</b></li> <li>2. <b>Timely feedback on individual/group performance</b></li> <li>3. <b>Provision of improvement opportunities</b></li> <li>4. <b>Access to tutorial/remedial support</b></li> <li>5. <b>Provision of answering bilingually</b></li> </ol> <p>Answer before DVV Verification : A. Any 4 or more of the above                  Answer After DVV Verification: B. Any 3 of the above                  Remark : DVV has considered the supporting document and made changes accordingly</p>																				
3.1.2	<p><b>Average grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)</b></p> <p>3.1.2.1. <b>Total grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 909 1046 1043"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>0</td> <td>0</td> <td>30000</td> <td>0</td> <td>0</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1122 1046 1256"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table> <p>Remark : DVV has made changes as per the report shared by the HEI</p>	2022-23	2021-22	2020-21	2019-20	2018-19	0	0	30000	0	0	2022-23	2021-22	2020-21	2019-20	2018-19	0	0	0	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
0	0	30000	0	0																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
0	0	0	0	0																	
3.1.3	<p><b>In-house support is provided by the institution to teachers for research purposes during the last five years in the form of:</b></p> <ol style="list-style-type: none"> <li>1. <b>Seed money for doctoral studies / research projects</b></li> <li>2. <b>Granting study leave for research field work</b></li> <li>3. <b>Undertaking appraisals of institutional functioning and documentation</b></li> <li>4. <b>Facilitating research by providing organizational supports</b></li> <li>5. <b>Organizing research circle / internal seminar / interactive session on research</b></li> </ol> <p>Answer before DVV Verification : A. Any 4 or more of the above                  Answer After DVV Verification: C. Any 2 of the above                  Remark : DVV has considered the supporting document and made changes accordingly</p>																				

3.3.1	<p><b>Average number of outreach activities organized by the institution during the last five years..</b></p> <p><b>3.3.1.1. Total number of outreach activities organized by the institution during the last five years.</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 349 1046 483"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>37</td> <td>15</td> <td>27</td> <td>28</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 562 1046 696"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>15</td> <td>10</td> <td>12</td> <td>13</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the report shared by the HEI</p>	2022-23	2021-22	2020-21	2019-20	2018-19	28	37	15	27	28	2022-23	2021-22	2020-21	2019-20	2018-19	4	15	10	12	13
2022-23	2021-22	2020-21	2019-20	2018-19																	
28	37	15	27	28																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
4	15	10	12	13																	
3.4.1	<p><b>Average number of linkages for Faculty exchange, Student exchange, research etc. during the last five years</b></p> <p><b>3.4.1.1. Number of linkages for faculty exchange, student exchange, research etc. during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1055 1046 1189"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>16</td> <td>17</td> <td>15</td> <td>15</td> <td>15</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1267 1046 1402"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the report shared by the HEI</p>	2022-23	2021-22	2020-21	2019-20	2018-19	16	17	15	15	15	2022-23	2021-22	2020-21	2019-20	2018-19	0	0	0	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
16	17	15	15	15																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
0	0	0	0	0																	
4.2.6	<p><b>Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways</b></p> <ol style="list-style-type: none"> <li><b>1. Relevant educational documents are obtained on a regular basis</b></li> <li><b>2. Documents are made available from other libraries on loan</b></li> <li><b>3. Documents are obtained as and when teachers recommend</b></li> <li><b>4. Documents are obtained as gifts to College</b></li> </ol> <p>Answer before DVV Verification : D. Any 1 of the above  Answer After DVV Verification: E. None of the above  Remark : DVV has made changes as per the report shared by the HEI</p>																				
5.1.1	<p><b>A range of capability building and skill enhancement initiatives are undertaken by the</b></p>																				

	<p><b>institution such as:</b></p> <ol style="list-style-type: none"> <li>1. <b>Career and Personal Counseling</b></li> <li>2. <b>Skill enhancement in academic, technical and organizational aspects</b></li> <li>3. <b>Communicating with persons of different disabilities: Braille, Sign language and Speech training</b></li> <li>4. <b>Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two</b></li> <li>5. <b>E-content development</b></li> <li>6. <b>Online assessment of learning</b></li> </ol> <p>Answer before DVV Verification : B. Any 4 or 5 of the above          Answer After DVV Verification: C. Any 2 or 3 of the above          Remark : DVV has considered the supporting document and made changes accordingly</p>
<p>5.1.2</p>	<p><b>Available student support facilities in the institution are:</b></p> <ol style="list-style-type: none"> <li>1. <b>Vehicle Parking</b></li> <li>2. <b>Common rooms separately for boys and girls</b></li> <li>3. <b>Recreational facility</b></li> <li>4. <b>First aid and medical aid</b></li> <li>5. <b>Transport</b></li> <li>6. <b>Book bank</b></li> <li>7. <b>Safe drinking water</b></li> <li>8. <b>Hostel</b></li> <li>9. <b>Canteen</b></li> <li>10. <b>Toilets for girls</b></li> </ol> <p>Answer before DVV Verification : A. Any 8 or more of the above          Answer After DVV Verification: C. Any 6 of the above          Remark : DVV has considered the supporting document and made changes accordingly</p>
<p>5.1.3</p>	<p><b>The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases such as</b></p> <ol style="list-style-type: none"> <li>1. <b>Institution has guidelines regarding redressal mechanism approved by appropriate statutory/regulatory bodies</b></li> <li>2. <b>Details of members of grievance redressal committees are available on the institutional website</b></li> <li>3. <b>Awareness programmes are conducted to communicate the guidelines for redressal of student grievances to teachers and students</b></li> <li>4. <b>Provision for students to submit grievances online/offline</b></li> <li>5. <b>Grievance redressal committee meets on a regular basis</b></li> <li>6. <b>Students' grievances are addressed within 7 days of receiving the complaint</b></li> </ol> <p>Answer before DVV Verification : A. All of the above          Answer After DVV Verification: C. Any 3 or 4 of the above          Remark : DVV has considered the supporting document and made changes accordingly</p>

5.1.4	<p><b>Institution provides additional support to needy students in several ways such as:</b></p> <ol style="list-style-type: none"> <li><b>1. Monetary help from external sources such as banks</b></li> <li><b>2. Outside accommodation on reasonable rent on shared or individual basis</b></li> <li><b>3. Dean student welfare is appointed and takes care of student welfare</b></li> <li><b>4. Placement Officer is appointed and takes care of the Placement Cell</b></li> <li><b>5. Concession in tuition fees/hostel fees</b></li> <li><b>6. Group insurance (Health/Accident)</b></li> </ol> <p>Answer before DVV Verification : B. Any 3 or 4 of the above  Answer After DVV Verification: C. Any 2 of the above  Remark : DVV has made changes as per the report shared by the HEI</p>																				
5.2.1	<p><b>Percentage of placement of students as teachers/teacher educators</b></p> <p><b>5.2.1.1. Number of students of the institution placed as teachers/teacher educators during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1070 1046 1205"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>19</td> <td>27</td> <td>17</td> <td>16</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1281 1046 1415"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>17</td> <td>26</td> <td>07</td> <td>16</td> </tr> </tbody> </table> <p>Remark : DVV has considered the supporting document and made changes accordingly</p>	2022-23	2021-22	2020-21	2019-20	2018-19	11	19	27	17	16	2022-23	2021-22	2020-21	2019-20	2018-19	10	17	26	07	16
2022-23	2021-22	2020-21	2019-20	2018-19																	
11	19	27	17	16																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
10	17	26	07	16																	
5.4.2	<p><b>Alumni has an active role in the regular institutional functioning such as</b></p> <ol style="list-style-type: none"> <li><b>1. Motivating the freshly enrolled students</b></li> <li><b>2. Involvement in the in-house curriculum development</b></li> <li><b>3. Organization of various activities other than class room activities</b></li> <li><b>4. Support to curriculum delivery</b></li> <li><b>5. Student mentoring</b></li> <li><b>6. Financial contribution</b></li> </ol>																				



**7. Placement advice and support**

Answer before DVV Verification : A. Any 6 or more of the above

Answer After DVV Verification: C. Any 2 or 3 of the above

Remark : DVV has considered the supporting document and made changes accordingly

**6.2.3 Implementation of e-governance are in the following areas of operation**

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination System**
6. **Biometric / digital attendance for staff**
7. **Biometric / digital attendance for students**

Answer before DVV Verification : A. Any 6 or more of the above

Answer After DVV Verification: C. Any 3 or 4 of the above

Remark : DVV has considered the supporting document and made changes accordingly

**6.5.3 Average number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the last five years.****6.5.3.1. Number of quality initiatives taken by IQAC or any other mechanism for promoting quality during the last five years.**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	9	10	7	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : DVV has made changes as per the report shared by the HEI

**6.5.4 Institution engages in several quality initiatives such as**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements**
2. **Timely submission of AQARs (only after 1st cycle)**
3. **Academic Administrative Audit (AAA) and initiation of follow up action**
4. **Collaborative quality initiatives with other institution(s)**

	<p><b>5. Participation in NIRF</b></p> <p>Answer before DVV Verification : A. Any 4 or more of the above          Answer After DVV Verification: C. Any 2 of the above          Remark : DVV has considered the supporting document and made changes accordingly</p>
<p>7.1.3</p>	<p><b>Institution waste management practices include</b></p> <ol style="list-style-type: none"> <li>1. Segregation of waste</li> <li>2. E-waste management</li> <li>3. Vermi-compost</li> <li>4. Bio gas plants</li> <li>5. Sewage Treatment Plant</li> </ol> <p>Answer before DVV Verification : A. Any 4 or more of the above          Answer After DVV Verification: C. Any 2 of the above          Remark : DVV has considered the supporting document and made changes accordingly</p>
<p>7.1.4</p>	<p><b>Institution has water management and conservation initiatives in the form of</b></p> <ol style="list-style-type: none"> <li>1. Rain water harvesting</li> <li>2. Waste water recycling</li> <li>3. Reservoirs/tanks/ bore wells</li> <li>4. Economical usage/ reduced wastage</li> </ol> <p>Answer before DVV Verification : A. All of the above          Answer After DVV Verification: B. Any 3 of the above          Remark : DVV has made changes as per the report shared by the HEI</p>
<p>7.1.6</p>	<p><b>Institution is committed to encourage green practices that include:</b></p> <ol style="list-style-type: none"> <li>1. Encouraging use of bicycles / E-vehicles</li> <li>2. Create pedestrian friendly roads in the campus</li> <li>3. Develop plastic-free campus</li> <li>4. Move towards paperless office</li> <li>5. Green landscaping with trees and plants</li> </ol> <p>Answer before DVV Verification : A. All of the above          Answer After DVV Verification: C. Any 3 of the above</p>

	Remark : DVV has made changes as per the report shared by the HEI
7.1.9	<p><b>Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways</b></p> <ol style="list-style-type: none"> <li>1. <b>Code of Conduct is displayed on the institution’s website</b></li> <li>2. <b>Students and teachers are oriented about the Code of Conduct</b></li> <li>3. <b>There is a committee to monitor adherence to the Code of Conduct</b></li> <li>4. <b>Professional ethics programmes for students, teachers, administrators and other staff are organized periodically</b></li> </ol> <p>Answer before DVV Verification : B. Any 3 of the above                  Answer After DVV Verification: C. Any 2 of the above                  Remark : DVV has changes as per the report shared by the HEI</p>

## 2.Extended Profile Deviations

ID	Extended Questions
1.2	<p><b>Number of Computers in the institution for academic purposes..</b></p> <p>Answer before DVV Verification : 36                      Answer after DVV Verification : 31</p>